

MINUTES
Ball Charter Schools (Dobson) Governing Board Meeting
Monday, November 5, 2018

1. **Call to Order:** The meeting was called to order by John Huppenthal at 6:04 p.m. on November 5, 2018 in Room 23 at Dobson Academy, 2207 N. Dobson Road, Chandler, AZ 85224.

2. **Roll Call**

Present:

Michael Larrabee, Governing Board President
Mike Dyer, Governing Board Vice-President
John Huppenthal, Governing Board Member
Mike Sobieski, Dobson Governing Board Secretary
Natalie McKenney, Dobson Governing Board
Tara Yesenski, Dobson Governing Board

Others Present:

Karah Gagnon, Val Vista Governing Board Secretary
Connie Johnston, Board Coordinator
Annie Gilbert, BCS Director of Finance
Parker Galope, BCS Director of Student Services
Dawne Winn, Dobson Principal
Gaye Leo, Hearn Principal
Deb Baca, Val Vista Principal
Amy Gurtler, Hearn Board Candidate
Devin Grigg, Val Vista Board Candidate

Absent:

Marcus Harrison, Hearn Governing Board Secretary

3. **Pledge of Allegiance** – Led by John Huppenthal, the group recited the Pledge of Allegiance.

4. **Approval of Agenda** - Motion by Mike Sobieski to approve the agenda. Second by Tara Yesenski. All in favor. (J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried.

5. **School Recognition / Mission Moment** – Dawne Winn showed improvements to the website, including an A rating banner which streamed across. She showed how Tax Credit was highlighted, and the new electronic Open Enrollment.

Teachers Michelle Kelker and Leslie Fields introduced two Dobson students who performed a rap regarding Text Structure. Videos were shown, one the Matilda Challenge “shifting things around” and another Tax Credit video—both produced at Dobson.

6. **Call to the Public** – There were no members of the public present.

7. **Dobson Consent Agenda Items:**

7.1 Previous Meeting Minutes – Regular Board Meetings of October 1, 2018, Executive Committee Meeting of October 31, 2018

7.2 Enrollment/Attendance Update – Dobson 416 (439)

7.3 Personnel Items – Hires: Kristalin Ortega, Child Care Lead Teacher

Motion by Mike Dyer to approve the Consent Agenda. Second by Mike Sobiseki. All in favor. (J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Consent Agenda approved.

8. **Dobson Principal Monthly Report**

8.1 Fall Survey results for Dobson

Dawne reported they had received two current enrollments and conducted eight tours. She also had Site Council Minutes to be shared.

Trunk or Treat had over 400 attendees. Dobson partnered with Little Learners preschool (birth through 5). Received several comments that this activity felt more like a community. Plan to continue as an annual event. Free games were offered in the cafeteria.

The students enjoyed Dawne reading to them a story about a dolphin being bullied by a shark. She reported the Book Fair raised \$1,000 more this year due to a much better Library location in the courtyard combined with Lunch on the Lawn.

Dawne welcomed feedback regarding the videos before they go out to the public. Some suggestions were: definitely authentic, should include a disclaimer caveat, build up good things we have and do, rather than what we do not have, change camera angle, be careful with wording re: tax credit, specific in statute.

9. BCS Director of Student Support Services Monthly Report

9.1 Updated Policies for Special Education

Parker included a graph in the Board packet showing steady growth trend lines. There is a steady increase and SPED teachers are handling. Staff support is a challenge. Parker will introduce ideas in the next few months, particularly in the area of student behaviors.

Parker and her team are working to increase advocacy for students with special needs and how we should all use person first language.

She had an enjoyable time changing out the bulletin board at Val Vista to bring awareness to SPED.

Natalie inquired as to where we are compared with the rest of nation. Typically 10% is where we should be. We are almost at 10-12 percent for Ball Charter Schools. She will put out the percentages in her report at the next meeting. Laws protect the students, and caps cannot be put on student numbers nor can they be coached out. She is working with other SPED educators to share knowledge.

10. BCS Director of Finance Monthly Report

10.1 Monthly Dashboards and Year-to-Date Financials

Annie reported on:

1. Consolidated Monthly Dashboard (Activity through 9/30/18)
 - a. Dobson dashboard
 - b. Hearn dashboard
 - c. Val Vista dashboard
2. Consolidated Balance Sheet at 9/30/18
3. Consolidated Income Statement-7/1/18 – 9/30/18
4. Consolidated FINAL Audited Summary – FY18
5. Consolidated Projections – FY20
6. FY18 Audit Reports
7. Summary of Outstanding Survey Results – Fall 2018

Note: Items 1 through 3 will be consistent in Director of Finance monthly reporting.

10.2 Annual Financial Report Submitted to ADE

10.3 Fall Survey Results Summary and Comparative Analysis

Annie distributed a BCS Consolidated Monthly Dashboard, which included Proposed Transparency Changes so the Board would be aware of proposed changes before the Legislative session, one of which included annual Board training and Board membership structure.

11. Review and Discussion of Fall Parent/Employee Survey Results - Annie Gilbert

Annie presented graphs beginning on pg.52 of the packet summarizing the Fall Survey. We strive to keep as much bias out of the questions as possible, so we are comparing “apples to apples.”

John had compared our data with a recent Phi Beta Kappa report which indicated Mesa and Chandler are moving up a couple percentage points each year. These surveys are our jewel and we should strive for 2-3 points' annual growth.

Dawne indicated the Site Council met and reviewed survey results. She delivered all data to Dobson teachers, emphasizing we should be celebrating successes and our cohesiveness. Three top areas of improvement were: Cleanliness, Technology, and Health Office. Priorities for spring: Communication, Curriculum, Parent involvement (PTO/volunteering)

Dawne was asked about the damaged shade structures; she indicated she is in communication and a firm dollar amount has not yet been reached.

12. School Performance Metrics – Education on how A – F is calculated

Annie reviewed a traditional K-8 model pie chart and addressed proficiency (determined by what comes in the door). Academic gains show we are doing a good job.

13. Planning and Development Committee Report

The next Committee meeting will be held January 8 at a new time of 3:30 p.m.

13.1 Fall Work Session Recap – Attendees had solid discussion at last work session and thanks to Mary Kennedy's presentation, the opportunity to historically view where we currently are and why. The Committee is looking forward to planning for spring session which will focus on cornerstone events and how we can go back to our roots of supportive community events.

The Committee is looking to have the spring session on a Friday evening, so as not to impact busy weekends. Looking at beginning the session at 3:00 or 4:00 p.m. and continuing to 7:00 p.m. A Doodle Poll will be forthcoming to gather input as to date selection.

13.2 Board Efficiency Tools – The Central Office will begin a free trial with Charter Board in November. We are also continuing to seek out and add quality Board Members.

13.3 Action Item: Establishing a Curriculum Committee consisting of a senior teacher from each school and interested Board members. Mike Sobieski, with assistance from John Huppenthal will lead the Committee.

Note: Discussion on this item was moved to the Val Vista meeting.

14. Digital Learning Committee Report

Parker reported the Committee has a good mix of staff and parents, consisting of 7 members (2 from each school). They have agreed to meet every other week.

15. Discussion and Possible Action Item: Approval of the adopted Dobson written special education policies and procedures as set forth in the most current version of the Arizona Department of Education's Policy & Procedure Checklist, including the procedures and requirements applicable to charter schools under Section

504 of the Rehabilitation Act of 1973, the Individuals with disabilities Education Act (IDEA), A.R.S. § 15-761. Et seq., and A.A.C. § R7-2-401, et seq.

Motion made by Mike Dyer to approve. Seconded by Mike Sobieski. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried. Document approved.

16. Future Agenda Items – A presentation by John Huppenthal of software developed at Dobson Academy will be presented. The software is now in 107 schools in different states.

17. Adjournment

Motion made by Mike Sobieski to adjourn. Seconded by Mike Dyer. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, M. Sobieski, N. McKenney, T. Yesenski). Motion carried. Meeting adjourned at 7:44 p.m.

The next BCS (Dobson) Board Meeting is December 10, 2018 at 7:00 p.m. at Val Vista Academy.

Approved by Ball Charter Schools (Dobson) Governing Board

Board President

Date