



**TCSJ**  
**Professional Learning Center**  
**Course Syllabus**

**School Year:**

**2024-2025**

**Name and Contact Information for the Instructor of Record**

Paul Gose, valleyteachersgroup@gmail.com

**Instructor/s of Course:**

Paul Gose and Ken Rickard

**Course Dates/Times:**

Online, Asynchronous

**Estimated hours to complete the course:** *(Approximately 15 hours of time = 1 unit)*

*45 hours*

**Evaluation Criteria for Credit:**

Participants are evaluated based on successful completion and submission of:

-Completion of all assignments and completion of “time log” of 45 hours.

-Upon completion a certificate of completion will be issued to be submitted to TCSJ for unit approval.

You must create a Google classroom to interact with your students or colleagues. Once you have established your Classroom, create a document that includes screenshots of the class roster (Students) and an example of at least one question, announcement, or assignment that includes an attachment. Be sure to include the header of your Classroom so the title is visible in your screenshots. Your document should also be set to: Anyone with the link can VIEW.

Create a post where class members have had to access an attachment, edit or contribute original work and submit for a score or feedback. The articles submitted should include a document with screenshots of the “Assignment post”, the screen indicating you have scored or responded to the student, and a link to a student document that was turned in as a result of the original post. Be sure to include the header of your Classroom so the title is visible in your screenshots. Create a post where class members are given access to an attachment, that has been scheduled for a future release. This post will also have a topic attached to it to allow students to search for items related to that topic. Provide evidence that some students have been attached to a “Guardian” on the “Students” tab of classroom.

Work: 3 separate submissions are required

1.

- Create a Cloud-based document (i.e. Google Doc)
- Please use the naming convention <First and Last Name – VTG Google Classroom> when titling your doc
- Screenshot of a Class with an established roster. Since there are student names within your document, for confidentiality purposes, make sure that the names on your roster are altered (fictitious) or blurred out in some fashion.
- Screenshot of a question, announcement or assignment posting
- The post should include an attachment (link, media or document)
- Screenshots should also include the Classroom header (some proof that shows you are the creator of this Google Classroom)

Set the sharing permissions to Anyone with the link can view

2.

- Create a cloud-based document
- Please use the naming convention <First and Last Name – VTG Google Classroom> when titling your cloud-based doc
- Screenshot of a posted assignment requiring student interaction
- Screenshot of feedback given to students. (Score or written feedback)
- Screenshot of a student sample that was returned
- Screenshots should also include the Classroom header
- Since your document will potentially contain student names, for confidentiality purposes, make sure that the names on your roster are blurred out in some fashion.
- Cloud-based document should be set to be visible with a link

3.

- Create a Cloud-based document
- Please use the naming convention <First and Last Name – VTG Google Classroom > when titling your cloud-based doc
- Screenshot of a post scheduled for release at a future date/ time
- Screenshot of a searchable topic added to the assignment
- A third screenshot detailing “Guardian emails” added to a student from the roster
- Screenshots should also include the Classroom header
- Since there may be student names within your document, for confidentiality purposes, make sure that the names on your roster are blurred out in some fashion.
- The documents (Screenshots) should be set to be visible with a link

## **Assignments**

### **Assignment #1 Orientation.**

-Phone conversation or Zoom meeting with either Ken Rickard (209)648-4446 or Paul Gose (209)380-5546.

### **Assignment #2 Individualized Goals**

-During or after the orientation create a list (digitally or on paper) of at least 4 goals or outcomes you want to achieve and/or demonstrate during the completion of the course.

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**Title of Course: Curriculum Enhanced Through Tech**

**Type of Course:**

**o 8000 Technology**

**Course Enrollment – How will people enroll?** This course has open enrollment – please post on the TCSJ Professional Learning Center webpage – insert **enrollment link** for advertisement here: <https://valleyteachersgroup.com/courses-tcsj>

**Course Description:**

Students will receive customized/individual direct instructions to achieve satisfactory mastery of the skills described and completion of assignments. **Direct instruction will be provided as identified through initial orientation and weekly check-ins based on learning objective/assignment progress.**

**Course Enrollment Cost (if to be posted on PLC website – not unit cost):**

**\$199**

**Successful Course Completion:** At the completion of the course, students who successfully finished the course will receive a certificate of completion that includes their name, course title and date

X Certificate

**\*\*\* Unit rates subject to change without prior notice from TCSJ\*\*\***

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This section to be completed by TCSJ Staff.

Approved by: *Lori Morgan*

Date: 4/25/2025

# Units: 3

Price per Unit: \$85

Processed on (date): 6/5/25

Course #: 8034

Add to website? Yes

Added to Website (Initials, Date): 6/5/25

Course Registration Form (to purchase units) Link:

<https://www.forms.teacherscollegesj.edu/valleyteachersgroup>

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