

OUTDOOR HEALTH & SAFETY CHECKLIST

Year:		Month:				
Task	Week 1					
	Daily Responsibilities	M	T	W	T	F
	Initial Inspection					
	Conduct a thorough walkthrough of the playground to identify and remove any visible debris, trash, or hazards.					
	Garbage Removal					
	Ensure no garbage is left on the playground. If you see garbage, pick it up immediately.					
	Toy and Equipment Check					
	Remove any broken or unsafe toys.					
	Check all equipment (slides, swings, climbing structures, etc.) to ensure it is in good condition and safe for use.					
	Fence and Gate Inspection					
Check fences and gates to ensure they are in good condition and closing properly.						
Surface Inspection						
Check the playground surface for any hazards such as tripping hazards, ice, or other dangers.						
Water Play Equipment						
Sanitize pools and water tables after each use with a solution of 100ppm chlorine.						



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Year:		Month:				
Week 2						
Daily Responsibilities		M	T	W	T	F
Task	Initial Inspection					
	Conduct a thorough walkthrough of the playground to identify and remove any visible debris, trash, or hazards.					
	Garbage Removal					
	Ensure no garbage is left on the playground. If you see garbage, pick it up immediately.					
	Toy and Equipment Check					
	Remove any broken or unsafe toys.					
	Check all equipment (slides, swings, climbing structures, etc.) to ensure it is in good condition and safe for use.					
	Fence and Gate Inspection					
	Check fences and gates to ensure they are in good condition and closing properly.					
	Surface Inspection					
Check the playground surface for any hazards such as tripping hazards, ice, or other dangers.						
Water Play Equipment						
Sanitize pools and water tables after each use with a solution of 100ppm chlorine.						



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Year:	Month:
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Week 3					
Task	Daily Responsibilities				
	M	T	W	T	F
	Initial Inspection				
	Conduct a thorough walkthrough of the playground to identify and remove any visible debris, trash, or hazards.				
	Garbage Removal				
	Ensure no garbage is left on the playground. If you see garbage, pick it up immediately.				
	Toy and Equipment Check				
	Remove any broken or unsafe toys.				
	Check all equipment (slides, swings, climbing structures, etc.) to ensure it is in good condition and safe for use.				
	Fence and Gate Inspection				
	Check fences and gates to ensure they are in good condition and closing properly.				
	Surface Inspection				
	Check the playground surface for any hazards such as tripping hazards, ice, or other dangers.				
	Water Play Equipment				
	Sanitize pools and water tables after each use with a solution of 100ppm chlorine.				



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Year:	Month:
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Week 4						
Daily Responsibilities		M	T	W	T	F
Task	Initial Inspection					
	Conduct a thorough walkthrough of the playground to identify and remove any visible debris, trash, or hazards.					
	Garbage Removal					
	Ensure no garbage is left on the playground. If you see garbage, pick it up immediately.					
	Toy and Equipment Check					
	Remove any broken or unsafe toys.					
	Check all equipment (slides, swings, climbing structures, etc.) to ensure it is in good condition and safe for use.					
	Fence and Gate Inspection					
	Check fences and gates to ensure they are in good condition and closing properly.					
	Surface Inspection					
Check the playground surface for any hazards such as tripping hazards, ice, or other dangers.						
Water Play Equipment						
Sanitize pools and water tables after each use with a solution of 100ppm chlorine.						



OUTDOOR HEALTH & SAFETY CHECKLIST

Year:		Month:				
Week 5						
Daily Responsibilities		M	T	W	T	F
Task	Initial Inspection					
	Conduct a thorough walkthrough of the playground to identify and remove any visible debris, trash, or hazards.					
	Garbage Removal					
	Ensure no garbage is left on the playground. If you see garbage, pick it up immediately.					
	Toy and Equipment Check					
	Remove any broken or unsafe toys.					
	Check all equipment (slides, swings, climbing structures, etc.) to ensure it is in good condition and safe for use.					
	Fence and Gate Inspection					
	Check fences and gates to ensure they are in good condition and closing properly.					
	Surface Inspection					
Check the playground surface for any hazards such as tripping hazards, ice, or other dangers.						
Water Play Equipment						
Sanitize pools and water tables after each use with a solution of 100ppm chlorine.						



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Year:	Month:
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Task	Weekly Responsibilities	1	2	3	4	5
	Deep Clean Toys and Equipment					
	Clean and disinfect all toys and play equipment thoroughly.					
	Detailed Inspection					
	Conduct a detailed inspection of all playground equipment for wear and tear.					
	Repair or replace any damaged equipment as needed.					
	Fence and Gate Inspection					
	Perform a thorough check of all fences and gates for stability and security.					
	Lubricate hinges and locks if necessary.					

Task	Monthly Responsibilities					
	Deep Disinfection					
	Perform a deep disinfection of all playground equipment, surfaces, and toys					
	Surface Maintenance					
	Check and maintain the playground surface material (e.g., mulch, sand, rubber mats) to ensure it is safe and in good condition.					
	Add or replace surface material as needed.					
	Maintenance Check					
	Inspect for any maintenance issues like loose fixtures or other damages.					
	Report and repair any issues promptly.					



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General Safety Reminders:

- Ensure children are dressed properly for the weather.
- Provide regular water breaks for children and ensure they are seated while drinking.
- Perform roll call and headcounts when going out and coming back inside.
- Ensure educators are properly supervising the children.
- Ensure educators are spread out evenly throughout the playground.
- Encourage educators to engage in activities with the children.
- Make sure children put toys away properly before coming inside.
- Ensure all children's items are brought inside after outdoor play.

