

BY JULIA MELIM

Our soul, our whole being at a higher frequency, can't be overwhelmed by life.

Gene Key 36, Humanity

#### FYI: YOU DON'T HAVE TO BE PERFECT

#### TIME OUT

WHEN WE ARE LITTLE, OUR PARENTS PUT US IN TIME OUT WHEN WE NEED TO STOP AND REFLECT ON OUR LIVES. SLOWLY, AS TIME GOES BY WE LOSE THIS PRECIOUS HABIT. UNLESS OF COURSE, THERE IS A WORLDWIDE PANDEMIC THAT FORCES US TO LOOK AT LIFE IN DIFFERENT WAYS. EVEN THOUGH THE WORST PART IS OVER, AND WE MADE IT THROUGH TO THE OTHER SIDE, THERE ARE LIFE LESSONS WE CAN TAKE WITH US. ONE OF THEM IS THE POWER OF TAKING TIME OUT FROM THE WORLD.

IT'S SO IMPORTANT TO MAKE TIME FOR OURSELVES AND CONNECT WITH WHAT IS CLOSE TO OUR HEARTS. I INVITE YOU TO TAKE TIME TO LOOK INWARDS, MAKE TIME TO FOCUS ON YOUR WELL-BEING AND REFLECT ON HOW YOU WANT TO SHOW UP IN YOUR LIVES.

CREATE AN INSPIRING VISION FOR YOUR FUTURE, NOT JUST THE GOALS OTHER PEOPLE HAVE SET FOR YOU OR WHAT YOU THINK YOU SHOULD DO, BUT REALLY ALLOW TIME TO CONNECT WITH YOURSELF AND FIND OUT IF YOU'RE HEADING IN THE RIGHT DIRECTION AND IF YOU ARE FULFILLED ON YOUR PATH.

THAT'S WHERE SELF-CARE COMES IN. WE ARE OFTEN SO BUSY BEING BUSY, THAT WE DON'T STOP TO CHECK IN WITH OURSELVES. WE NEED TO ALLOW TIME TO LISTEN TO OUR OWN THOUGHTS, OUR INNER GUIDANCE AND INTUITION.

THIS IS MY INTENTION: TO CREATE A SPACE TOGETHER FOR CONNECTION, LOVE, HEALING, WHERE YOU KNOW YOU DON'T HAVE TO BE PERFECT AND YOU CAN STOP AND ASK YOURSELF WHAT YOUR HEART IS TELLING YOU THAT YOU HAVEN'T MADE TIME TO LISTEN BY JUST BEING STILL FOR A FEW MINUTES A DAY. ALL THE TOOLS IN THIS SELF-CARE WORKBOOK HAVE HELPED ME SO MUCH OVER THE YEARS - AND I HOPE THEY HELP YOU TOO! ENJOY THE JOURNEY!



JULIA MELIM ★ WORKBOOK

#### 3-STEP

## PROCESS

STERONE

TAKE TIME OUT FOR YOURSELF! IT COULD BE ANYWHERE FROM 5 MINUTES TO AN HOUR. EVERY DAY HAS 24 HOURS - IF YOU CAN'T GIVE ONE HOUR TO YOURSELF, THERE'S SOMETHING WRONG IN YOUR SCHEDULE. I LIKE TO SAY "MY FIRST HOUR IS MINE" -WHICH MEANS THIS IS THE HOUR YOU HAVE TO NOURISH YOURSELF SO YOU CAN SHOW UP AS YOUR BEST SELF IN ALL OTHER AREAS

OF YOUR LIFE.

STEDTA CHECK IN WITH ALL YOUR FEELINGS! IT MAY SOUND CHEESY, EMOTIONAL, WHATEVER YOUR EGO IS TELLING YOU RIGHT NOW, BUT THIS IS THE ONLY WAY TO CONNECT WITH YOUR INNER SELF AND FIND OUT WHAT IT IS THAT YOU HAVE BEEN MISSING IN YOUR LIFE AND WHAT YOU NEED TO FOCUS ON.

STREE GO DO THAT! THAT THING YOU'VE BEEN PUTTING OFF, THE COURSE YOU'VE ALWAYS WANTED TO TAKE, THE WALK IN THE PARK, THE SINGING LESSONS, THE SCRIPT YOU WANTED TO FINISH - TAKE ONE STEP IN THE RIGHT DIRECTION! WRITE IT DOWN, KEEP TRACK OF WHERE YOU WANT TO ARRIVE AT THE END OF YOUR JOURNEY AS WILD AS IT MAY SEEM. THE TIME IS NOW! THERE'S NO TIME LIKE RIGHT NOW.

#### SELF-CARE

## INTENTIONS

DAILY AFFIRMATIONS	TODAY I AM GRATEFUL FOR — ———————————————————————————————————			
TODAY'S TOP GOALS				
O1				
02				
03				
SCHEDULE	WATER  SLEEP			
	— ОООООООООООООООООООООООООООООООООООО			
	NOTES			

#### DAILY ROUTINE

## CHECKLIST

FILL IN THE CHECKLIST SPACES BELOW WITH SELF-CARE ACTIVITIES THAT YOU CAN DO IN THE MORNING AND AT NIGHT (MAKE IT YOUR OWN).

MORNING SELF-CARE	
MORNING MEDITATION (SELF-COMPASSION, HO'OPONOPON	10)
JOURNALING (WRITE 3 FULL PAGES OF STREAM OF CONSCIO	)USNESS)
GO FOR A WALK OR EXERCISE	
NIGHT SELF-CARE	
EVENING MEDITATION (SELF-SOOTHING, SLEEP MEDITATION	I)
TAKE A BATH OR TAKE A SHOWER TO SHIFT YOUR ENERGY	
LET GO OF THE DAY AND BE PRESENT	

#### WEEKLY

## CHECKLIST

MAKE YOUR WAY THROUGH EACH SECTION, AND MARK THE CHECKBOX ONCE THE TASK HAS BEEN COMPLETED. DO AS MANY AS YOU CAN.

DREAM MORE
WRITE DOWN WHAT YOU'RE EXCITED ABOUT
DO ONE THING YOU LOVE
ACKNOWLEDGE THINGS YOU HAVE ACCOMPLISHED
IMAGINE YOUR DREAM LIFE
CREATE A VISION BOARD
BELIEVE MORE
FIND SOMETHING THAT MAKES YOU BELIEVE IN MAGIC AGAIN
PAY ATTENTION TO SYNCRONICITIES
FOLLOW THE SIGNS OF THE UNIVERSE
CALL OR MESSAGE SOMEONE YOU HAVEN'T TALKED TO IN A WHILE
DO A HAPPY DANCE!

#### SMART GOALS

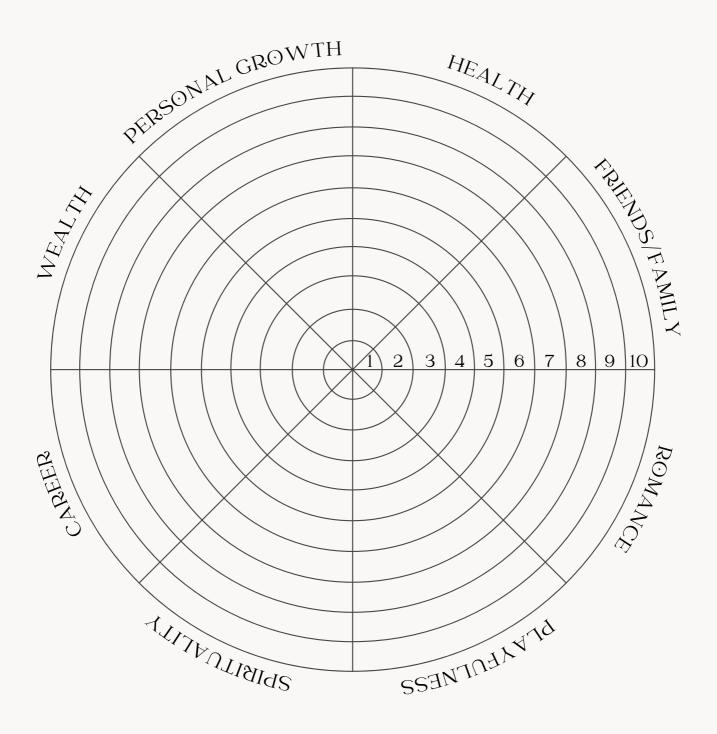
WHEN SETTING GOALS, MAKE SURE TO BE SPECIFIC - GET AS SPECIFIC AS YOU CAN. THE QUESTIONS BELOW WILL HELP YOU GET MORE SPECIFIC AND CREATE YOUR GOALS.

**SPECIFIC** WHAT DO I WANT TO ACCOMPLISH? <u>MEASURABLE</u> HOW WILL I FEEL WHEN I KNOW IT HAS BEEN ACCOMPLISHED? ACHIEVABLE WHAT ARE SOME WAYS THE GOAL CAN BE ACCOMPLISHED? RELEVANT DOES THIS SEEM WORTHWHILE? TIME BOUND WHEN CAN I ACCOMPLISH THIS GOAL?

#### WHEEL OF

## LIFE

THE WHEEL OF LIFE IS A GREAT TOOL THAT HELPS YOU BETTER UNDERSTAND WHAT YOU CAN DO TO MAKE YOUR LIFE MORE BALANCED. THINK ABOUT THE 8 LIFE CATEGORIES BELOW, AND RATE THEM FROM 1 - 10.





FOR EACH LIFE CATEGORY BELOW, WRITE DOWN WHAT YOU ARE DOING WELL AND WHERE YOU NEED IMPROVEMENT. WRITE YOUR MAIN GOAL FOR EACH CATEGORY. TAKE TIME TO REFLECT ON THESE.

CATEGORY	WHAT I'M DOING WELL	WHERE I NEED IMPROVEMENT	MY G⊙ALS
FAMILY			
FRIENDS			
WORK/ SCHOOL			
BODY			
MENTAL HEALTH			
SPIRITUALITY			

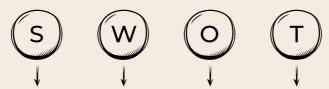
#### UNDERSTANDING

## GOALS

GET CLEAR ON YOUR GOALS. USE THE TABLE BELOW TO UNDERSTAND THE "WHY" OF YOUR GOALS.

GOAL:
WHAT WILL THIS GIVE YOU?
AND WHAT WILL THIS GIVE YOU?
AND WHAT WILL THIS GIVE YOU?
AND WHAT WILL THIS GIVE YOU?
SO, WHY IS THIS GOAL IMPORTANT?

## SWOT Analysis



Strengths

Weaknesses

Opportunities

Threats

#### ACTION-PRIORITY

#### MATRIX

TIME IS A MATTER OF PRIORITIES. THE ACTION-PRIORITY MATRIX IS A GREAT WAY TO VISUALISE WHAT TASKS TAKE PRIORITY OVER OTHERS, AND HOW TO BEST ALLOCATE YOUR TIME TOWARDS THEM.

#### HIGH IMPACT

IMPORTANT/URGENT
(QUICK WINS/
KITCHEN FIRES)

IMPORTANT/ NON-URGENT (GOAL SETTING)

REDUCE DO NOW SCHEDULE DO MORE

<u>NOT</u> <u>IMPORTANT/URGENT</u> (FILL-INS/SOCIAL MEDIA)

OW EFFORT

NOT IMPORTANT/NOT <u>URGENT TASKS</u> (CLEANING ROOM)

**DELEGATE** 

**DECLUTTER** 

LOW IMPACT

HIGH EFFORT

JULIA MELIM WORKBOOK

#### SELF CARE



	M	ļ	VV	ļ	F	S	S
Meditate for 10-15 min							
Deep breathing							
Journal for 30 min							
Write down what you are grateful for							
Walk outside for 15 min							
Listen to a podcast or fun playlist							
Exercise for 15-30 min							
Read a book or audiobook							
Check in with friends or family							
No technology for 60 min							
No alcohol or caffeine							
	NOTE	S					

## WEEKLY GOALS TRACKER

WEEK OF:

	MY GOALS	MY FEELINGS	DONE
MON			
TUE			
WED			
THU			
FRI			
SAT			
SUN			

# 14-DAY SELF-CARE checklist

DAY	TASK	DONE
01	Write down or say out loud 5 things to be grateful for	
02	Go out in nature	
03	Meditate for 15 mins on Self-Compassion or Ho'oponopono	
04	Read a book or audiobook	
05	Journal for 30 minutes (stream of consciousness)	
06	Create a playlist you love on Spotify	
07	Stretch or Exercise for 15-30 minutes	
08	Make hot tea and hold it close to you (this is grounding)	
09	Treat yourself to a relaxing bath or shower	
10	Listen to an inspiring podcast or chill playlist before bed	
11	Practice Deep Breathing	
12	Cook a new recipe	
13	Treat yourself to a relaxing bath or shower	
14	Do something you love that makes you happy	