

RENTAL INFORMATION

Standard Venue Rental \$600	Premium Venue Rental \$1,000	Deluxe Venue Rental \$2,400
4 Contracted Hours in the Space	4 Contracted Hours in the Space	4 Contracted Hours in the Space
Inventory of Tables & Chairs	Inventory of Tables & Chairs	4 Cocktail Tables and Linens
Ivory Polyester Linen Napkins	Polyester Linen Napkins <i>Color of Choice</i>	Polyester Linen Napkins <i>Color of Choice</i>
Standard Inventory of Flatware, Glassware, and China	Premium Inventory of Flatware, Glassware, and China	Premium Inventory of Flatware, Glassware, and China
	10 Polyester Table Runners <i>Color of Choice</i>	10 Polyester Table Runners <i>Color of Choice</i>
		Porch Tent with No Walls
		Use of Lanterns and Chargers

- *Premium or Deluxe Venue Rental is required for all events with 50 or more guests.*
- The room will be set up prior to the contract start time according to the floor plan created with your Sales & Event Manager.
- Vendors and clients will gain access to the space at the contract start time. Extra time in the space is \$150 per hour.

CAPACITY AND MENU OPTIONS

- Maximum guest count is 66, but certain menu styles are limited based upon the number of guests.
- If your guest count exceeds the maximum capacity, we cannot provide a proposal for the space.

Menu Style:	Available For:
Plated Dinner	50 guests or less
Buffet	50 guests or less
Family-Style	66 guests or less
Reception-Style	40 guests or less

GENERAL INFORMATION

- Table linens available for rent.
- 23% Operational Fee and Tennessee state taxes applied to all food, beverage, and labor.
- 25% Operational Fee applied to Easter Sunday, Independence Day, Thanksgiving Day, Christmas Eve, Christmas Day, New Year's Eve, and New Year's Day.
- A 50% deposit with a signed contract is required to confirm your event.

INCLUDED INVENTORY

- 66 Contour High-Back Chairs
Comfortable chairs in a dark brown motif
- (11) 6'x30" Farm Tables
Beautiful solid wood tables with a dark brown stain
- (2) 3'x3' Farm Tables
Square solid wood tables with a dark brown stain
- Indoor String Lighting
- A basic sound system is included and a 55" TV can be rented for \$225.

HARPETH ROOM FACILITY GUIDE

