

THIS CHECKLIST WILL HELP YOU GET YOUR HOME READY TO LIST:

| <b>EXTERIOR: REPLACE, REPAIR, AND CLEAN</b>                     |  | <b>ALL ROOMS clean especially around:</b>                                 |   |
|---|--|---|---|
| <input type="checkbox"/> FRONT DOOR                             | <input type="checkbox"/> WINDOWS, FRAMES, AND SCREENS          | <input type="checkbox"/> DOORS  | <input type="checkbox"/> WINDOWS                                  |
| <input type="checkbox"/> GATES / FENCES                         | <input type="checkbox"/> TRIM, SIDING, AND SHUTTERS            | <input type="checkbox"/> LIGHT SWITCHES                                   | <input type="checkbox"/> BASEBOARDS                               |
| <input type="checkbox"/> RAIN GUTTERS                           | <input type="checkbox"/> POOL/SPA AREA                         | <input type="checkbox"/> DRAPES / BLINDS                                  | <input type="checkbox"/> CEILING FANS & LIGHT FIXTURES            |
| <input type="checkbox"/> OUTDOOR TRASH AREA                     | <input type="checkbox"/> OUTDOOR LIGHTING                      | <input type="checkbox"/> REPLACE LIGHT BULBS THAT ARE NOT WORKING         | <input type="checkbox"/> COBWEBS IN CORNERS AND BEHINDS FURNITURE |
| <input type="checkbox"/> FIX LEACKY FAUCETS                     | <input type="checkbox"/> HAUL AWAY ANY TRASH LAYING AROUND     | <input type="checkbox"/> REPLACE WORN / BROKEN FLOORING                   | <input type="checkbox"/> EMPTY WASTEBASKETS                       |
| <input type="checkbox"/> DISPOSE OF PET DROPPINGS               | <input type="checkbox"/> OIL STAINS ON DRIVEWAY                | <input type="checkbox"/> CLEAR OFF DESKS AND NIGHTSTANDS                  | <input type="checkbox"/> REMOVE DARK CURTAINS & SCREENS           |
|   |  | <input type="checkbox"/> BOX UP ALL ITEMS NOT BEING USED                  |   |
| <b>LANDSCAPING</b>  |  | <b>KITCHEN</b>  |   |
| <input type="checkbox"/> MOW/EDGE LAWN                          | <input type="checkbox"/> SEED BARE SOPTS IN LAWN               | <input type="checkbox"/> KEEP DISHES AND FOOD OUT OF SIGHT                | <input type="checkbox"/> CLEAN APPLIANCES TOP TO BOTTOM           |
| <input type="checkbox"/> REMOVE/REPLACE DEAD PLANTS             | <input type="checkbox"/> WEED FLOWERBED                        | <input type="checkbox"/> CLEAN RANGE HOOD                                 | <input type="checkbox"/> KEEP FLOORS CLEAN                        |
| <input type="checkbox"/> PLANT FRESH FLOWERS                    | <input type="checkbox"/> REPLACE BROKEN BROKEN STEPPING STONES | <input type="checkbox"/> CLEAN LIGHT FIXTURES                             | <input type="checkbox"/> REPLACE LIGHT BULBS                      |
| <input type="checkbox"/> TEST/ADJUST SPRINKLERS                 | <input type="checkbox"/> CLEAN UP FOUNTAINS                    | <input type="checkbox"/> ELIMINATE COOKING ODORS                          | <input type="checkbox"/> DEODORIZE GARBAGE DISPOSAL AND FRIDGE    |
| <input type="checkbox"/> CLEAN UP PLANTERS                      |  | <input type="checkbox"/> CLEAN DISHWASHER                                 | <input type="checkbox"/> REPAIR FAUCETS                           |
| <b>GARAGE/CARPORT/SHEDS</b>                                     |  | <input type="checkbox"/> ORGAINZE CUPBOARDS                               |   |
| <input type="checkbox"/> KEEP AREA CLEAN/UNCLUTTERED            | <input type="checkbox"/> CLEAR AWAY COBWEBS                    | <input type="checkbox"/> CLEAN UNDER SINK                                 |   |
| <input type="checkbox"/> REMOVE OIL STAINS                      |  | <b>BATHROOMS</b>  |   |
| <input type="checkbox"/> ADJUST /REPAIR GARAGE DOOR             | <input type="checkbox"/> PAINT IF NEEDED                       | <input type="checkbox"/> SHINE MIRROS                                     | <input type="checkbox"/> EMPTY WASTEBASKETS                       |
| <input type="checkbox"/> STORE EXTRA FURNITURE/BOXES FROM HOUSE |  | <input type="checkbox"/> CLEAN OUT CABINETS AND REMOVE ALL NON-ESSENTIALS | <input type="checkbox"/> KEEP FRESH CLEAN TOWELS ON TOWELS RACK   |
| <b>LAUNDRY</b>  |  | <input type="checkbox"/> CLEAN SHOWER DOOR/ CURTAIN                       | <input type="checkbox"/> REMOVE SOAP REIDUE, MILDEW, AND MOLD     |
| <input type="checkbox"/> REMOVE CLOTHING AND CLUTTER            | <input type="checkbox"/> REMOVE STORED ITEMS                   | <input type="checkbox"/> CLEAN GROUT                                      | <input type="checkbox"/> RE-CAULK WHERE NEEDED                    |
| <input type="checkbox"/> WIPE DOWN WASHER AND DRYER             | <input type="checkbox"/> CLEAN DRYER VENT                      | <input type="checkbox"/> CLEAN EXHAUST FAN                                |   |
| <b>HEATING AND A/C UNIT</b>                                     |  | <b>CLOSETS</b>  |   |
| <input type="checkbox"/> REPLACE FILTERS                        | <input type="checkbox"/> CLEAN/PAINT VENTS                     | <input type="checkbox"/> KEEP CLEAN AND FREE OF CLUTTER                   | <input type="checkbox"/> ADJUST/REPAIR DOORS                      |
| <input type="checkbox"/> SERVICE IF NEEDED                      |  | <input type="checkbox"/> PAINT IF NEEDED                                  |   |
| <b>BEFORE SHOWINGS</b>  |  |   |   |
| <input type="checkbox"/> <b>PICK-UP ANYTHING LAYING AROUND</b>  | <input type="checkbox"/> <b>CLEAN UP DISHES</b>                | <input type="checkbox"/> <b>TIDDY UP BATHROOMS</b>                        | <input type="checkbox"/> <b>CLEAN FLOORS</b>                      |
| <input type="checkbox"/> <b>MAKE BEDS</b>                       |  | <input type="checkbox"/> <b>TURN ACCENT LIGHT ON</b>                      |   |