

Associate Worship Leader

Title: Associate Worship Leader	FLSA Status: Non-Exempt (Hourly)	Ministry Hours: 25-29 hours weekly
Reports to: Worship Pastor	Department: Worship Ministry	Employment Status: Part-Time
Supervisory Responsibilities: No Level: M1	Location: Rich Fork Baptist Church, Thomasville, NC	Date Created/Last Evaluated: 3/14/24
<p>Objective Responsible for serving as an extension of the Worship Pastor through musical and team leadership primarily, but not limited to, the Worship Center service congregation.</p>		
<p>Qualification Requirements To perform this job successfully, the Associate Worship Leader must follow the vision and leadership of the Worship Pastor, while preparing the Worship Center team for rehearsal and worship services, and serving as weekly worship leader for Sunday morning Worship Center services.</p> <p>The Associate Worship Leader is expected to work evenings and weekends.</p>		
<p>Minimum Qualifications</p> <ul style="list-style-type: none"> ● Follower of Jesus Christ ● High School Diploma or General Education Degree (GED), or the equivalent combination of education and experience ● 3 years leading worship and worship teams (within the last 5 years) ● Ability to sing and teach vocal parts effectively to various skill levels ● Instrumental competency on at least one instrument, preferably piano or guitar ● Ability to read sheet music and chord charts ● Capable of leading and directing a choir ● Excellent organizational and time management skills ● Exhibit outstanding written and oral communication, as well as strong interpersonal/ministerial skills ● Demonstrate professionalism, strong work ethic, and personal accountability ● Proficient in basic computer skills 		
<p>Preferred Qualifications</p> <ul style="list-style-type: none"> ● College degree, or an equivalent music education degree ● 5+ years of leading worship / ministry experience ● Familiarity with current technology and how it is utilized in worship ● Ability to lead multiple styles of music 		
<p>Core Competencies:</p> <ul style="list-style-type: none"> ● Spiritual maturity ● Servant leadership ● Trustworthy and full of integrity ● Musically minded, but Christ-focused ● Effective shepherd and disciple maker ● Teach musically (voice/instrument) ● Command and lead a room with confidence, joy, and humility ● Multi-generational connector ● Team-focused collaborator ● Flexible and adaptable to change with a joyful heart 		
<p>Essential Functions</p> <ul style="list-style-type: none"> ● Primarily serve as weekly worship leader for Sunday morning Worship Center services, and as needed/assigned in other services ● Follow the vision and leadership of the Worship Pastor ● Assist the Worship Pastor with major worship events (i.e., Christmas Eve service, Easter services, etc.) ● Utilize Planning Center Online, Ableton, ProPresenter, and other ministry software ● Assist the Worship Pastor in recruiting and developing new worship team members, primarily for the Worship Center service ● Prepare the Worship Center team for rehearsal each week by providing selected music and other information in a timely manner ● Direct and lead the Worship Center team (including choir, musicians, etc). during weekly scheduled rehearsals ● Develop and maintain relationships with church members and staff ● Regularly attend planning sessions with the Worship Pastor and Senior Pastor ● Pursue growth in knowledge of leading musically and spiritually, through weekly interaction with Worship Pastor ● Work within a departmental budget 		

Staff Church Relationships

- Attend weekly staff meetings
- Participate in special projects or committees
- Maintain up to date emails and calendar
- Promote, support, and abide by Rich Fork Personnel Handbook

Spiritual Development

- Must be a committed, practicing, born-again Christian
- Has a heart for God-centered worship
- Exhibits the fruit of the Spirit (Galatians 5)
- Demonstrates Godly character personally and professionally
- Exhibits servant leadership

Physical Demands and Cognitive Requirements

The Physical Requirements: Vision, hearing, speech, dexterity, and visual concentration are necessary. This position requires the ability to stand, walk, sit, and use hands and fingers; the ability to work (on campus) the hours and days required to complete the essential functions of the position, as scheduled; and the ability to lift 40 lbs. A valid driver's license is required.

Cognitive Requirements: Learning, thinking, concentration, composure, and the ability to work in a multiple-relationship environment are necessary. This position requires the ability to work as a member of a team and interact effectively with co-workers and church members; and exercise self-control and diplomacy in member and employee relations situations. The ability to exercise discretion as well as appropriate judgment are necessary.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Conditions

This position is primarily worked inside a climate-controlled office and worship facilities. Limited travel is expected.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required for the position. All employees may have other duties assigned at any time.