

TEMPLATE LINK

Welcome Letter

Create your own custom welcome letter for new families or children at your center.

Customize the File:

- Adjust the text and wording as needed with your own, including program names and details.
- You can also upload images or photos if desired:
 - Click the *Uploads* tab on the left.
 - Select the *Upload files* button.
 - Once you have uploaded your own images, click on them to have them added to the letter, and then move them to where you want.
- Add in your own center's name in the area's provided.

Download File

- When you are done editing the design, click the *Share* button in the top right corner.
 - Click *Download* and select the format you would like to download (JPG or PDF Standard are recommended.)
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