

**MINUTES**  
**Ball Charter Schools (Val Vista) Governing Board Meeting**  
**Monday, December 10, 2018**

1. **Call to Order:** The meeting was called to order by Michael Larrabee at 6:18 p.m. on December 10, 2018 in Room 223 (science room) at Val Vista Academy, 4120 S. Val Vista Dr., Gilbert, AZ 85297.
2. **Roll Call**

Present:  
Michael Larrabee, Governing Board President  
Mike Dyer, Governing Board Vice-President (7:15 p.m. arrival)  
John Huppenthal, Governing Board Member  
Karah Gagnon, Val Vista Governing Board Secretary

Others Present:  
Michael Sobieski, Dobson Governing Board Secretary  
Natalie McKenney, Dobson Governing Board  
Tara Yesenski, Dobson Governing Board  
Connie Johnston, Board Coordinator  
Annie Gilbert, BCS Director of Finance  
Parker Galope, BCS Director of Student Services  
Dawne Winn, Dobson Principal  
Gaye Leo, Hearn Principal  
Deb Baca, Val Vista Principal  
Amy Gurtler, Hearn Board Candidate  
Devin Grigg, Val Vista Board Candidate
3. **Pledge of Allegiance** – Led by Michael Larrabee, the group recited the Pledge of Allegiance.
4. **Approval of Agenda** - Motion by Karah Gagnon to approve the agenda. Second by John Huppenthal. All in favor. (M. Larrabee, J. Huppenthal, K. Gagnon). Motion carried.
5. **School Recognition/Mission Moment** – Michael Larrabee and Deb Baca presented former Val Vista Board Member, Jason Stasiak, with a plaque in appreciation for his service.  
  
Deb showed the Board one of two newly-completed Sensory Rooms made available with grant monies.
6. **Call to the Public** – There were no members of the public present.
7. **Val Vista Consent Agenda Items:**
  - 7.1 Previous Meeting Minutes – Regular Board Meetings of November 5, 2018, Executive Committee Meeting of December 5, 2018
  - 7.2 Enrollment/Attendance Update – Val Vista 285 (304)
  - 7.3 Personnel Items – Hires: James Cox, Substitute

Motion by John Huppenthal to approve the Consent Agenda. Second by Karah Gagnon. All in favor. (M. Larrabee, J. Huppenthal, K. Gagnon). Agenda approved.
8. **Val Vista Principal Monthly Report**
  - 8.1 Fall Parent/Employee Survey Strategic Action Plan

Deb Baca provided a handout and went over her action plan for parents and staff based on the Fall Survey.

Val Vista now has an AED on campus in the MPR room. A parent trauma nurse has offered to provide a refresher course.

Deb indicated there is an apartment complex and a housing development in planning phases to go up near Val Vista.

**9. BCS Director of Student Support Services Monthly Report**

Parker Galope called attention to her report in the packet. BCS ranks pretty average compared to the nation. Students with speech and language impairment rank in the highest SPED category. Parker read a complimentary letter from an outside professional addressed to Deb re: the proficiency of Val Vista SPED teachers.

**10. BCS Director of Finance Monthly Report**

**10.1** Consolidated Monthly Dashboard – Annie reported AZ State Retirement is going up to 12.11% which will affect the budget.

**10.2** Consolidated Balance Sheet – Annie provided a “heads up” re: Charter School grant funding for expansion, indicating next year funding will be available. November 2019 is due date. Note: Grants are competitive.

**10.3** Consolidated Income Statement – Annie reviewed SPED factors relative to income/enrollment expenditures, creating an unequal equation.

Annie reported that Dobson and Hearn are projected to meet the ASBCS financial framework requirements. Consolidated debt covenants are also projected to be met. Annie indicated the debt for Val Vista will not meet financial framework measures. Annie distributed a Framework Measures handout indicating there will be seven measures next year rather than six.

Karah Gagnon questioned the possibility of forgiveness of debt.

**11. Planning and Development Committee Report**

Mike Dyer reported the spring Work Session will be held on Friday, February 1, 2019. The Planning and Development Committee will next meet on January 8.

**12. Digital Learning Committee Report**

Parker reported the Committee did not meet in December, will resume in January.

**13.** John Huppenthal presented a math software tool which is being tested and has been proven to significantly improve student math skills. It was suggested this tool be reviewed by the Curriculum and Systems Committee and brought forward at the Spring Work Session.

**14. Curriculum and Systems Committee Report**

Mike Sobieski reported the first meeting went well and the Committee is assessing where we currently are and where priorities could be. He reiterated the Committee can focus on urgent needs as situations and deadlines come up.

**15. Discussion and Possible Action Item:** Changing Principal Board Reporting

**16. Discussion and Possible Action Item:** Adoption of Principal Evaluation Tool

Items 15 and 16 were discussed. The goal is to make it easier for the principals and streamline reporting. It was suggested this not be changed in mid-year, but could be implemented for January roll out. Principals will review together and make recommendations.

Mike Dyer made a motion to table items 15 and 16. Karah Gagnon seconded. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, K. Gagnon).

Motion by Mike Dyer to recess to Executive Session. John Huppenthal seconded. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, K. Gagnon). Motion carried and meeting recessed at 8:35 p.m.

**17. Executive Session**

17.1 Discussion and Possible Action Item: Val Vista legal matter

**18. Reconvene Regular Board Meeting** – The Regular Board meeting reconvened at 8:52 p.m.

**19. Future Agenda Items:**

**19.1** The Open Meeting Law Presentation will be covered in the Spring Work Session in February.

**20. Adjournment**

Mike Dyer made motion to adjourn. Second by Karah Gagnon. All in favor. (M. Larrabee, M. Dyer, J. Huppenthal, K. Gagnon). Motion carried. Meeting adjourned at 8:53 p.m.

The next BCS (Val Vista) Board Meeting is January 14, 2019 at 7:00 p.m. at Hearn Academy.

Approved by Ball Charter Schools (Val Vista) Governing Board

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Board President

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Date