

PLANNING AND DEVELOPMENT COMMITTEE

Meeting Minutes

January 8, 2020

(Meeting held telephonically)

Attendees: Mike Dyer, Gaye Leo, Dawne Winn, Annie Gilbert, Rhonda Donnelly, Devin Grigg

The meeting was called to order at 5:33 p.m. by Annie Gilbert.

Topic	Discussion	Action/ Update
1. BCS Spring Work Session / Ideas	<ul style="list-style-type: none"> Facilitator update – heard back from 2 of 4 presenters contacted Connie sent follow up messages to those not heard from Annie suggested we propose a couple additional dates close to Friday, April 3 to see if that could work for them. Mike and Gaye expressed agreement. 	Connie to reach out to Herb Paine w/new date suggestions
2. Ball Charter Schools Branding	<ul style="list-style-type: none"> Item A: BCS Website redesign – Rhonda will present at the January 13 Governing Board meeting. Item B: Recommendation for stationery – Mike Dyer will present at January 13 Governing Board meeting re: using the Crest on stationery and email signature line. Mascots on the bottom were suggested, as parents/students identify with them. 	Items on 1/13/2020 Gov. Board Agenda
3. Expense Reimbursement Agreement	<p>Annie led discussion:</p> <ul style="list-style-type: none"> Kara, Mike Sobieski and John have discussed this. There was a question by Moody while doing a deep dive in relation to the bond pool. One item brought up was the central agreement to share those expenses. We used to have common board members to insure that there would be an agreement of expense sharing. It is in our best interest to have a formal resolution agreement. Mike Dyer will come up with the language and this resolution is on the Consent Agenda for the January 13 Governing Board meeting. 	Agreement on 1/13/2020 Gov. Board Agenda
4. BCS Educator 2020 Kickoff	<ul style="list-style-type: none"> Securing a national-level speaker for BCS Kick-off is a priority Deb noted that one of our proposed speakers, Jaime Cusap, is a speaker at the National Charter School Conference. Dawne noted the kickoff will be at Dobson Academy or another centrally-located venue. ADMIN Team will be meeting February 19 to talk about theme for the Kickoff event. 	

5. Strategic Plan Review	<p>Annie Gilbert</p> <ul style="list-style-type: none"> • Plan was circulated in order to provide to the facilitator for the Spring Work Session • Rhonda stated it is a good place to start and Mike agreed it is good source material for the facilitator and what we want to focus on. • How do we convey the process to obtain Board support and lay out plan for next 3-5 years? In advance of the session, perhaps survey attendees and ask specific questions in order to frame and focus our energy and attention, as well as providing the facilitator a starting point. • Rhonda suggested technology become more of a focus 	<p>Annie will present a Strategic Plan PowerPoint at 1/13/2020 Board meeting</p>
6. Governing Board Membership	<p>Mike appreciates us keeping this on the radar. Important to start the vetting process early—getting candidates to participate in meetings and submitting paperwork.</p> <ul style="list-style-type: none"> • Dawne forwarded two names for Dobson Academy to current Board members. • Gaye will obtain confirmation if Michael Larrabee intends to roll off with Mike Dyer. She does not yet have folks who have expressed interest in Board positions. • Rhonda brought up onboarding (Board 101). Mike indicated we used to do a Saturday half day. Perhaps Annie and Mike can dust off the materials and conduct a ½ day session or upload electronically. 	
7. Summary and Future Agenda Items	<p>Anything else to add to the To Do List</p> <ul style="list-style-type: none"> • Keep 2021 Kickoff, speaker and theme, on agenda for next meeting • Mike asked to be on the 2021 Kickoff agenda, to address the staff. Assure he is on the Kickoff agenda! 	
8. Next Committee Meeting	<p>Wednesday, February 5, 2020 5:30 p.m.</p>	

The Planning and Development Committee meeting adjourned at 6:13 p.m.

Meeting Minutes Submitted by: Connie Johnston, Board Coordinator – 1/9/2020