



## RFP Response Email Template + Swipe File

Dear Hayley,

Thank you for your email and CONGRATULATIONS on your engagement! We gals at [Hopscotch Estate](#) are thrilled and honored to be in the running as a possible setting for your wedding weekend celebrations!

**I have GOOD NEWS:** We are currently available for your event on September 18, 2021.

**I have MORE GOOD NEWS:** We are still "touring" the property, safely and virtually of course, but super personal as always! 🥳 Let me know when you and your fiancé are available to schedule an e-consult and virtual walkthrough of the space!

### A little bit about us:

Located in the breathtaking mountains of charming Venueville, California, Hopscotch Estate matches full-service event planning with the natural beauty of the area. It's an idyllic setting for your wedding!



### The big, huge upsides:

- **A wedding at Hopscotch Estate can be a large party or a super-intimate affair** and continue until late at night with no sound restrictions.
- The Estate features several event spaces for rent throughout the wedding weekend, and we are located just minutes away from two local luxury hotels making it a **perfect place for a destination wedding.**
- The Estate is 20 minutes from the tourist-friendly town of Venueville and **45 minutes from California International Airport.**



- Two Getting-Ready Suites on-site at the Estate provide **charming and comfortable areas for the couple and attendants to prepare** for the wedding.
- The property offers **several scenic backdrops for ceremonies and photographs**. You can see [tons of photos here](#).

**Our pricing:**

With several fully-customizable packages available including rental-only options, weddings at Hopscotch Estate are crafted to match your exact vision and budgetary needs! Weekend rentals range from \$5,500–6,500 and our All-Inclusive Packages featuring food, beverage, décor, and more range from \$175–250 per person. Take a look at our attached Wedding Info Packet for further details!

**Let's "meet" virtually so we can (safely) get to know you and your vision for the day AND so you can "see" this gorgeous venue!**

Please text or call me at (555) 123-9876 with availability and questions or simply reply to this email. I cannot wait to connect, and again, CONGRATULATIONS!!



Hopscotch Estate Info Packet.pdf  
1.1 MB



**CHELSEA DAHL**  
Venue Manager  
**HOPSCOTCH ESTATE**  
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[chelsea@herecomestheguide.com](mailto:chelsea@herecomestheguide.com)  
*boho-loving dog mom + outdoor enthusiast*



# Swipe This Email Template

Feel free to copy and paste this email template, filling in the **RED** text with your own info!

Dear **NAME**,

Thank you for your email and CONGRATULATIONS on your engagement! We're thrilled and honored that **VENUE NAME + LINK** is in the running as a possible setting for your wedding!

**I have GOOD NEWS:** We are currently available for your event on **DATE**.

**I have MORE GOOD NEWS:** We are still "touring" the property, safely and virtually, of course, but super personal as always! 🙌 Let me know when you and your fiancé are available to schedule an e-consult and virtual walkthrough of the space!

## **A little bit about us:**

Brief statement about your venue and how you can help them realize their wedding vision.

[ ADD A SMALL-BUT-STUNNING PHOTO OR TWO OF YOUR SPACE HERE ]

## **The big, huge upsides:**

- Bullet point at least 3 of your venue superpowers here, being sure to customize to their specific needs where you can
- Bullet point 2, perhaps linking to [great photo galleries](#)
- Bullet point 3

## **Our pricing:**

Put a concise blurb here with an idea of general pricing, making sure to point out any customizations, add-ons, special packages, or current promotions. You can also attach your Wedding Info Packet to this email, or link to a pricing page online.

**Let's "meet" virtually so we can (safely) get to know you and your vision for the day AND so you can "see" this gorgeous venue!**

Please text or call me at (555) 123-9876 with availability and questions or simply reply to this email. I cannot wait to connect, and again, CONGRATULATIONS!!

[ ATTACH PDF HERE ] (or simply link "[Wedding Info Packet](#)" to an online pricing page or brochure)

[ Insert your custom email signature here ]

