



# Tonya Malay

PHOTOGRAPHY

*Fun, Stylish & Innovative Images*

## FAQ Before Hiring Tonya

**Will you be our photographer?** Yes, I will be the main photographer and will be with you for the duration of your photography coverage. My son Michael is my 2<sup>nd</sup> photographer, and I also have several very talented photographers who love to work with me in the event that Michael is unable to attend your wedding.

**Do you travel?** I love to travel. There would be a \$4000 minimum and a travel fee to cover hotel, air fare or gas, and incidentals. I am happy to give you a custom quote based on your event logistics.

**Will we have rights to print our images?** Yes, all of my wedding collections include rights to print and I include a release that can be given to any labs that require one.

**How do we reserve you for our wedding?** A 50% retainer is required with a signed contract to reserve your wedding date. The balance is due two weeks prior to the wedding.

**Is there an additional fee if we pay with a credit or debit card?** Yes, since all of my pricing reflects a cash or check discount, credit cards are subject to an additional fee. US cards are processed with Square at a rate of 3.2%, and international cards are processed with PayPal at a rate of 4.5%.

**Will we get our retainer back if we cancel our wedding?** I am more than happy to return your retainer, less a \$50 clerical fee, if I am able to rebook your wedding date with a wedding collection of equal value. I only book one event per day, and once you have retained my services I begin turning away other business for your wedding date and will be holding the date exclusively for you. For this reason, if I am unable to rebook the date, or if I am only able to book a smaller collection, I will need to keep the retainer as compensation for loss of income. I would be happy to recommend several companies that offer wedding insurance to cover lost retainers in the event of cancellation.

**Do you have insurance?** I carry 3 million in liability insurance and am happy to provide your venue with a certificate of insurance if required.

**What type of equipment do you use and do you have backup equipment?** We shoot with the Canon EOS 5D Mark III Digital SLR Camera, Canon EF 24-70mm f/2.8L II USM Lens, Canon EF 70-200mm f/2.8L IS II USM Lens, Canon EF 24-105mm f/4L IS USM Lens, Canon EF 15mm f/2.8 Fisheye Lens, and the Canon 600EX-RT Speedlite Flash. We use Lexar flash cards and Lexar compact flash cards. We attend each event with backup equipment, and the Canon 5D has dual card slots so that your images are captured on two flash cards for added security.

**How will you deliver our wedding images?** Once your wedding images are completed I will send a link for you to view your images in a personalized and password protected online gallery. You'll be able to share this link with friends and family in addition to downloading your images from the gallery. You'll have two digital downloads and the digital files will download directly onto your computer. After the download you can archive your wedding images on a flash drive, external hard drive, or online storage cloud for safe keeping. I will keep the images archived for two years. In the event that you lose or misplace your images, I am happy to send your images to you on a flash drive. The cost would be \$100 for this service.

**Can we order prints and albums from you?** Yes, you are welcome to place a print order using your online gallery, or you can call me to place an order over the phone after your gallery has expired. I offer two styles of beautiful professional wedding albums and you can place an order at any time. There is no time limit for print or album ordering.

**How long will it take for us to receive our prints and wedding album?** Prints will arrive to you within 10 days, and canvas portraits and gallery wraps will arrive within 30 days. Traditional Album turnaround is 5 to 6 weeks. Fine Art Coffee Table Album turnaround is 30 days for the initial design, 1 to 4 weeks for client change requests, and 6 to 8 weeks turnaround time at the album company.

**How many hours of coverage will we need on our wedding day?** I am more than happy to help you with a rough timeline so that we can determine how many hours of coverage would be perfect for you. I can give you your sunset time and suggest the best time for the ceremony. The number of family and wedding party members, whether or not you would like to do a First Look, and the amount of coverage you would like both prior to the ceremony and during the reception, will ultimately determine the amount of hours that will be needed.

**What happens if you get sick and can't be at our wedding?** The only reason I would miss your event would be a death in my very immediate family, or if I were to be admitted to the hospital. Our photography community is always willing to help one another in the event of an emergency. I would make sure that a very talented and professional photographer would be present to capture your event.

**What if it rains?** Many of our local venues have beautiful indoor areas as well as covered terraces which we can take advantage of to capture some beautiful images. I am also happy to do a 30 minute outdoor photography session at Lely Barefoot Beach in Bonita Springs in the event that we are unable to capture any outdoor photography on your wedding day. I do kindly ask that you take advantage of this complimentary session in your wedding attire within 2 weeks of the wedding day. I do not offer a free portrait session in lieu of the wedding portrait reshoot. If you would like to do your complimentary session at your venue, there would be a nominal travel fee of \$100.

**What is your turnaround time?** \* January, February, July, August, September: 4-5 weeks

\* March, April, May, June, October: 5-6 weeks

\* November, December: 6-7 weeks

**Can we have our pictures ready sooner?** In our busiest months we might be photographing two events per week, leaving us only 5 office days to work on our post-production. Our daily office routine also includes consultations, email and phone correspondence, and reprint and album orders. We typically have a backlog, and might not actually start editing and photoshopping your images until a few weeks after your wedding. But once we do, it's all about you, and we are dedicated to making your wedding images as phenomenal as they can be. The only way to increase the turnaround time would be to hire another editor, however it's important to me that I personally edit your pictures. I kindly ask my wonderful couples to be patient so that we can have the time we need to perfect your images. It will be worth the wait.

**What will you wear to our wedding?** We are always smartly dressed for our events. I typically wear black dress pants and a black blouse, and Michael will be in black slacks, black dress shoes, and a long sleeve dress shirt with either a traditional tie or bow tie. If we are photographing a casual beach wedding in the summer we might wear shirts in a light pastel color. If you're having a Black Tie wedding we will arrive dressed to impress and Michael will be wearing a suit and tie.

**Do we need to pay sales tax?** 6% Florida sales tax is collected from Florida residents only, or if product is delivered within the state of Florida. If you live out of state, and complete a digital download, no sales tax is required.

**Are you Eco-Friendly?** Yes, we love the environment. I include digital images presented in an online gallery reducing the need for print proofs. Files are delivered via digital download which saves on shipping and packing materials. We offer beautiful faux leather wedding albums for our eco-friendly clients. We use recycled paper for necessary printing, and only use rechargeable batteries in our cameras and flashes. We carpool to weddings. We also recycle cans and plastic and paper products, reuse boxes for shipping, and conserve energy in our office and home.

Please let me know if I can answer any additional questions for you, and thank you so much for considering me for your wedding photography!