

Reception

# Critical Communication Skills to Master

# **Internal Processing**

### **Active Listening**

- Engage fully with speakers.
- Understand and process their messages.
- Show empathy and interest

#### **Precision**

- Be straightforward and clear.
- Avoid complex jargon.
  Convey messages
  succinctly.

### **Feedback**

- Offer constructive critiques.
- Be clear and specific.
- Be open to receiving feedback.

### **Empathy**

- Understand others' feelings.
- Share in their emotional experiences.
- Foster stronger, empathetic connections.

# **External Expression**