

THE UNSTOPPABLE ENTREPRENEUR

In-House Counsel The Unstoppable Entrepreneur

The Unstoppable Entrepreneur is seeking to add its next superstar to our rapidly growing team! This individual will work with all the divisions of the company to ensure the safety and compliance of our business.

This legal counsel position is a full-time role and is perfect for an individual who desires to work in a fast paced environment for a company that is rapidly growing.

Candidates must be certified lawyers and have a sound understanding and knowledge of commercial and corporate law. This candidate must possess strong communication skills as well as time management, organization and attention to detail. They must also have the ability to communicate complex legal issues and risks in terms that non-legal colleagues can understand. This position is 100% remote with the occasional travel to the West Chester, Pennsylvania area.

Candidate must be willing and ABLE to represent us in the full legal process up to and including in a court of law.

Responsibilities Include:

- Providing accurate, relevant and timely advice to CEO and other members of staff on a variety of legal topics that relate to our industry and our services.
- Ensuring employment paperwork is in compliance with state and regulatory laws
- Audit client interactions
- Draft, review and negotiate client agreements and contracts
- Audit sales and opt-in pages
- Work closely with senior management and CEO on a daily basis to protect the company at all times
- Work directly with Human Resources to mitigate legal risks by designing and implementing company policies and procedures while auditing employment practices
- Communicating with and managing any third-party bodies such as external counsel or auditors
- Designing and delivering legal training to the business

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- Staying up-to-date with changes to legislation, particularly in relation to laws, rules and regulations that directly affect the business

Want to become the newest member of our *DreamTeam*? Submit your resume and a 5 minute entry video to karla@kellyroachcoaching.com

*Please record and send us an Introductory VIDEO of yourself. Video files, YouTube links or Vimeo links will be accepted. The video should be brief/under five minutes and should include the following:

- (1) What interests you about the role and responsibilities.
- (2) Traits or skills do you have that are in accordance with the role.
- (3) Challenges you think may accompany the role.
- (4) Your personal objectives and how you will utilize this opportunity to achieve them.
- (5) Please share anything else you would like us to know about you.

About The Unstoppable Entrepreneur

Kelly Roach is known as THE BUSINESS CATALYST, helping elite business owners become game changers in their field and achieve million dollar + breakthroughs in their business.

As a former Fortune 500 executive who built and led record-breaking teams in 17 locations around the US, Kelly's programs and consulting encompass billion dollar corporate strategies combined with the speed and agility of the most powerful online strategies of today.

Kelly is a featured expert on ABC, NBC, Good Day, the CW and in some of the world's leading publications such as Inc. and Forbes where she shares the principles of her best-selling books and top podcast, Unstoppable Success Radio.

Kelly is committed to ongoing philanthropic work to bring clean drinking water to those who do not have access and is the co-founder of Give Her Courage, a movement to instill courage and confidence in the girls of our future from the start.