

Housing Placement Specialist

FamilyAid Boston, the city's largest human service agency solely focused on ending childhood and family homelessness, is seeking a Housing Placement Specialist to support parents and children with housing stability in health care, educational and social service settings.

Reporting to the Program Manager, the Housing Placement Specialist provides housing search services to a caseload of homeless families. The Specialist works collaboratively with each family and their case manager to assess and identify the family's needs and barriers to safe, stable housing. The Specialist conducts housing search with consideration to each's family's housing plan, and coordinates placements and moves as quickly as possible.

The successful candidate will have a bachelor's degree, be fluent in Spanish, with more than three years of successful, professional housing and/or social work experience. Experience with pre-tenancy and tenancy processes, working with landlords and property managers, subsidized/low-income tax credit housing, strong understanding of the Boston and Metro rental market and experience managing budgets are all a must.

With a mission to empower parents facing homelessness to secure and sustain housing and build foundations for their children's futures, FamilyAid is on a fast track to curb the region's growing homelessness crisis. Its nationally recognized homelessness prevention, diversion, emergency shelter, and supportive affordable housing programs serve more than 2,000 children and parents each year.

FamilyAid Boston is dynamic, friendly, and diverse where results, professional growth and work/life balance are valued. We offer competitive salaries, contribute to employees' health, dental and retirement plans, and provide generous paid time off. The agency is committed to a policy of equal employment opportunity without regard to race, color, national origin, religion, disability, gender, gender identity, sexual orientation, or age.

Interested applicants should send a cover letter and resume to hr@familyaidboston.org. Applications will be reviewed on a rolling basis.