

PLANNING AND DEVELOPMENT COMMITTEE

Meeting Minutes

January 9, 2018

Meeting held telephonically

Present: Mike Dyer, Board Vice President, Chair; Dawne Winn, Dobson Academy Principal; Gaye Leo, Hearn Academy Principal; Cheryl Parker, Director of Student Support Services; Karin Meilstrup, Board Coordinator

Mike Dyer called the meeting to order at 6:33 p.m.

| Topic | Discussion | Action/ Update |
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| <p>1. Work Session/Board Retreat Agenda</p> <ul style="list-style-type: none"> a. School/Community Events b. Uniforms c. Freebies and Give-A-Ways d. Door to Door/Networking Opportunities e. Technology & social Media | <p>Mike Dyer wants to make sure we have a rough plan with topics and who is covering each topic. We will be holding the meeting on January 20th, and everyone is good on that day.</p> <p>Everyone is ok with the section they have been given. Mike will cover the School/Community Events with the Community Development Coordinators, as well as covering the Door to Door/Networking Opportunities.</p> <p>Each section taking roughly an hour (8:30-1:30ish), with a few breaks.</p> <hr/> <p>Double checking sections, everyone's good. Community Development Coordinators are good as well (Mike had a call with them.)</p> <ul style="list-style-type: none"> -Breakfast and lunch is set -Was anyone else going to come to speak? No -Mike would prefer them to stay all day, if possible (so we have an accurate headcount for food). -Agenda- get it out to the committee first TOMORROW, then send it to the rest of the group -Send a reminder out Thursday/Friday to the rest of the group along with the finalized agenda | |
| <p>2. Additional Board Members to Each Board</p> | <p>Do keep it on the radar, what is our approach.</p> <ul style="list-style-type: none"> -go for quality over quantity | |
| <p>Summary/Future Agenda Items</p> | <p>Meeting on the 9th of January instead of the 16th, or maybe both.</p> | |

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| Next Committee Meeting Date | The next committee date is Tuesday, January 16 th , 2017 at 6:30 p.m. telephonically. We will have a call on the 9 th of January as well (or instead of) to make sure things are set with enough time to work on things if needed. | |
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The Planning and Development Committee Meeting was adjourned at 6:37 p.m.

Meeting Minutes Submitted by: Karin Meilstrup, Board Coordinator, January 9, 2018.