

# Embellished

## Event Planning

WEDDING DAY TIMELINE TEMPLATE

**Name 1 + Name 2**

*Wedding Date*

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### **Rehearsal Dinner:**

- ❖ Date:
- ❖ Location:

### **Wedding:**

- ❖ Date:
- ❖ Ceremony Location:
- ❖ Cocktail Hour Location:
- ❖ Reception Location:

Day-of contact name and phone number:

Load-in/load-out instructions:

\*make sure to add in all vendor arrival and departure times and any/all details about the day

## Wedding Day (insert date)

(insert time)	Hair + Makeup start time
(insert time)	Hair + Makeup end time (30 min before bride is dressed)
(insert time)	Get Dressed (30 minutes before first look/when heading to ceremony)
(insert time)	First look + couple photos (we usually allow 1 hour for couple photos)
(insert time)	Wedding party photos (we usually allow 30 minutes)
(insert time)	Family photos (we usually allow 30 minutes)
(insert time)	Photo ready (All wedding party)
(insert time)	Invite time (the time you listed on invitation)
(insert time)	Bridal Party Line-up (15 minutes before ceremony time)
(insert time)	Ceremony begins (15 minutes after invite time)
(insert time)	Processional (insert song)
(insert time)	Bridal entrance (insert song)
(insert time)	Recessional (insert song)
(insert time)	Ceremony end (30 minutes after start time usually)
(insert time)	Cocktail hour begins - After wedding photos
(insert time)	Guests seated for dinner (an hour after cocktail start time)
(insert time)	Welcome speech (15 minutes after guests invited to sit)
(insert time)	Dinner (we usually allot 2 hours for dinner)
(insert time)	Toasts (as soon as the last table has gotten their food)
(insert time)	Cake cutting (right after dinner)
(insert time)	First dance (right after cake cutting)
(insert time)	Parent dances (right after first dance)
(insert time)	Open dancing (end of parent dances, dance music getting party started)
(insert time)	Last song for guests(5 minutes before music is off at the venue)
(insert time)	Guests asked to line up for sendoff (Right after last dance)
(insert time)	Last song for couple (While guests are outside lining up)
(insert time)	Send-off (Right after couple dance)
(insert time)	End Time
(insert time)	Breakdown begins (Right after send-off)

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## WEDDING DAY TO-DOS: