



MAIN STREET MARKET

Guidelines & Application

WELCOME TO OUR MAIN STREET MARKET

Thank you for choosing to join our historic downtown community

Dear Business Owner,

We are glad you have expressed an interest in joining our Main Street Vendor Market.

This packet contains general information about the market, our policies, and procedures.

- General Information
- Application Process
- Guidelines
- Required Forms

We hope you will join in the many events and celebrations that are hosted in our downtown all year long. Should you have any questions, please do not hesitate to call us at 903.654.4850 or stop in and see us at the Visitor Center, 301 S. Beaton Street. You can also follow us on Facebook at www.facebook.com/CorsicanaMainStreet or Instagram @CorsicanaMainStreet.

Once again, welcome! We are looking forward to supporting you and your business!

MAIN STREET MARKET

General Information

Market Dates: Operates year round on the 2nd Saturday of every month (2022 Dates: January 8, February 12, March 12, April 9, May 14, June 11, July 9, August 13, September 10, October 8, November 12, December 10)

Market Hours: 10:00 am – 3:00pm

Cost: \$35 for trailer or food truck
\$30 for 10x10 space
\$20 for 6 foot table space

Market Location: Downtown Corsicana, located in the city parking lot behind the Brick Street Brewery at 224 E. 5th Ave.

Set-up Time: Please arrive no earlier than 8:30 am on Saturday morning. Vendors should be set up and ready to go by 10:00 am.



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Application Process

*Please make sure you read this packet in its entirety
before submitting your application*

1. Please complete the attached Application and Indemnity Agreement and return to:
corsicanamainstreet@gmail.com
or by mail to: Corsicana Main Street
301 S. Beaton Street
Corsicana, TX 75110
2. **Effective February 2022**, Main Street Market will charge vendor fees, per event, as follows:
 - 1 Trailer or Food Truck: \$35
Space will be assigned
 - 1 10x10 foot tent space: \$30
Tent spaces will be assigned in a first come, first served order
 - 1 6 foot table space: \$25
Table spaces will be assigned in a first come, first served order
3. **Once a vendor's application has been reviewed and approved, they will need to sign up for text alerts.**

***** Please note we will no longer be using GroupMe to communicate for the vendor market.**
4. Text "@mainstrkt" to 81010 to begin receiving text alerts. Vendors are responsible for signing up to receive text alerts.
5. Once a vendor has signed up, they will be able to receive texts with updates and other important information.
6. Vendors will also receive a private link through Eventbrite where they will be able to pay the registration fees which are due no later than 12 noon on the Wednesday prior to the market.

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1. Market hours are 10:00 am – 3:00 pm every second Saturday of the month.
2. Occasionally other downtown events will occur where it is feasible for a vendor market to be set up. Vendors will be notified via text in advance and will be required to follow the same registration process as the Main Street Vendor Market, unless otherwise noted.
3. Main Street, as a component of the City of Corsicana, shall have final approval of Vendor participation and reserves the right to reject any application. Furthermore, Main Street may revise these guidelines at any time, with or without notice.
4. Vendors agree to abide by on-site instructions given by Main Street Market, its employees or representatives. Failure to do so may result in being asked to vacate the market immediately.
5. Our goal is for this to be a family-friendly event. All merchandise must follow normal social appropriateness. Any items deemed inappropriate will be required to be removed immediately.
6. Vendors with tent spaces MUST bring tent weights.
7. Should a vendor require additional space, please contact the Market Coordinator.
8. There is limited access to electricity. Vendors will need to bring their own extension cords; however, there is NO guarantee that there will be availability.
9. Only once fees are paid (no later than 12:00 noon on the Wednesday prior to the Market) will a vendor be guaranteed a space.
10. Any late registrations will not be guaranteed a space.
11. **Registration fees are non-refundable.** They may, however, be transferred to another month if the request is made prior to 12:00 noon on the Wednesday prior to the Market. Any request made after 12:00 noon on Wednesday or any no-show will forfeit their fee.
12. Vendors who have a history of good attendance at the market will be given first priority and will receive a regular assigned space.
13. Reserved spaces not occupied 30 minutes prior to the opening of the market may be reassigned.
14. All other spaces will be reserved on a first come, first served basis.
15. Please look for your assigned space which will be noted on the ground.
16. Maps will also be sent out prior to the market showing vendor locations.
17. Vendors are solely responsible and liable for any claims and damages resulting from the sale of unsafe, unapproved, or unsound items.
18. Trash is to be disposed of in a trash receptacle. Please leave the Main Street Market as clean as you found it.

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19. A vendor may drive their personal vehicle into the parking lot to unload their items for set up. All personal vehicles must be removed from the parking lot by 9:30 am.
20. If a vendor needs to leave early, they will need to hand-carry or cart out their items.
21. To ensure the safety of the shoppers and other vendors **NO** personal vehicles will be allowed into the market area prior to 3:00 pm.
22. Vendors are required to know the laws, rules and regulations of their business. All health and food safety regulations are to be followed. Please check with Navarro County Health Department (903.874.6731) for further information.
23. If, due to unforeseen circumstances, Main Street Market must be cancelled, the reservation fee will be transferred to another month. No refunds will be given.
24. No smoking or vaping is allowed in any Main Street Market vendor area.
25. Profanity, foul language, or behavior that is less than family-friendly will not be tolerated.
26. Please follow us on Facebook at "Corsicana Main Street" and Instagram @corsicanamainstreet. The more likes, shares, and tags we get, the more exposure you get.

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Vendor Application Form

Name: _____

Business Name: _____

Address: _____

Phone: _____ Ok to Text Ok to Call

Email: _____

Website: _____

Facebook/Instagram: _____

Space size requested: 10'x10' Table Other

Types of items sold:

I agree that I have read the guidelines and also that I agree to abide by them. I accept responsibility for my actions, and those who work or represent me, while at Main Street Market. I understand that repeated and blatant disregard for these rules will have consequences up to and including suspension or termination from the Market.

Printed Name

Signature

Date

MAIN STREET MARKET

Indemnity Agreement

Indemnity Agreement

WHEREAS, _____, a vendor, charitable organization or other type of entity (User) desires to participate in the Main Street Market; and

WHEREAS, such organization meets the criteria for participation in the Corsicana Main Street Market and agrees to obey the rules of the market and understands the nature of operating within the Main Street Market and their responsibilities as a market vendor or participant in the market, including assuming responsibility for safe operation and conduct of their business within the market; the user agrees to indemnify, hold harmless and defend the City of Corsicana, its officers, agents and employees from and against all liability for and all claims, suits, demands, and/or actions for damages, injuries to person (including death), property damage (including loss of use) and expenses including court costs and attorney's fees and other reasonable costs occasioned by or arising out of user's presence within the market area permitted by the City of Corsicana conducted in connection with or incidental to participation and arising out of or resulting from the intentional acts or negligence of user, its officers, agents, employees, or person participating in the event sponsored by the user.

User further agrees that it shall, at all times, exercise reasonable precautions on behalf of, and be solely responsible for the safety of its officers, agents, employees, participants, visitors, and other persons as well as their property, while in or on the market and surrounding areas. It is expressly understood and agreed that the City of Corsicana shall not be liable or responsible for the negligence of user, its agents, servants, employees, customers, visitors, and participants. It is further agreed with respect to the above indemnity, that the City of Corsicana and User will provide the other with prompt and timely notice of any event covered in any way directly or indirectly, contingently or otherwise affected or which might affect the user or City of Corsicana. User further agrees that this indemnity provision shall be considered as an additional remedy for the City of Corsicana and not as an exclusive remedy.

Name: _____ Signature: _____

Date: _____

Return Application and Indemnity Agreement by mail to: Corsicana Main Street Market
301 S. Beaton St. Corsicana, TX 5110 or email to CorsicanaMainStreet@gmail.com