



## C3 Clergy Connect Grant Device Terms and Conditions

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C3 Clergy Connect grant is offered to Deacons in Ministry by the Catholic Communication Collaboration (C3) in partnership with T-Mobile. The grant program offers ordained clergy in our archdiocese a mobile device with cellular service to use for ministerial purposes at no cost.

The expectations for use and the Acceptable Use Policy (AUP) from the ADLA Administrative Handbook in Chapter 10 apply: <http://handbook.la-archdiocese.org/chapter-10>, <https://handbook.la-archdiocese.org/chapter-10/section-10-3>.

Recipient has read and agrees to comply with the Archdiocese of Los Angeles **Initial** \_\_\_\_\_

### USAGE GRANT TERMS AND CONDITION:

1. Each recipient must sign and abide to the “Clergy Connect Grant Device Terms and Conditions”.
2. The Archdiocesan AUP applies to all users.
3. The device remains the property of the Archdiocesan and must be returned upon request from Deacons in Ministry or C3.
4. The device provided includes full domestic voice (for phones) and data (for phones or tablets) service at no cost to the recipient. A location may not charge a recipient for the use of the device under any circumstances.
5. Every recipient of a device usage grant must have and use an ACES (la-archdiocese.org) email account, which will be connected to the device during period of usage by Deacon. The guidelines for using an ACES account are at <https://handbook.la-archdiocese.org/chapter-10/section-10-8>.
6. Recipients may choose between a smartphone or tablet.
7. Each phone is assigned a phone number. An existing/previous phone number **cannot** replace that number, though there are generally ways to use an existing number on a Clergy Connect phone.
8. Once a Clergy Connect phone is surrendered, its assigned number can't be moved/ported to another phone.
9. Recipients are responsible for charges they incur from international usage.
10. Recipients are required to obtain a protective case as the Clergy Connect grant **does not** provide cases or other accessories.
11. Devices will be distributed by C3 in collaboration with Deacons in Ministry.
12. Recipients must attend an in-person workshop (where they'll receive the device), by special arrangement, or by an online workshop. The workshop will include introductory information and information about available resources and installed apps.



## RECIPIENT ACKNOWLEDGMENT

### I WILL:

- Always care for the device properly and handle it safely.
- Not allow anyone else to use the device.
- Not loan the device or transfer it to anyone else.
- Use the device for work and ministry related tasks only, *not personal use*.
- Return the device to the Office of Deaconate Formation if my ministry status or position changes.
- Understand the device allows the Archdiocesan C3 Office to monitor usage.
- Understand the Archdiocesan C3 Office issues any device based on the Archdiocesan Office Deaconate Formation approval for usage via the Clergy Connect Device Grant program.
- Immediately return the device for any reason if asked or no longer need the use of a device.

I agree to the terms and conditions outlined above.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

*If you have ANY questions about your device, please contact: [DeaconsConnect@la-archdiocese.org](mailto:DeaconsConnect@la-archdiocese.org)*



## C3 CLERGY CONNECT PROGRAM

### Deacons Project

### Device Order Form

Thank you for your participation in the Clergy Connect, Deacon C3 program for the Archdiocese of Los Angeles.

The devices belong to the Archdiocese of Los Angeles and are for your use as long as you are a ministering Deacon for the Archdiocese of Los Angeles.

Deacon's Full Name: \_\_\_\_\_

Parish Name: \_\_\_\_\_

Parish Address: \_\_\_\_\_

Cellphone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Do you have an existing *Archdiocese* email account ([name@la-archdiocese.org](mailto:name@la-archdiocese.org))?  Yes  No

If yes, please add it here \_\_\_\_\_

Do you have an existing *Archdiocese* Apple ID?  Yes  No

If yes, please add it here \_\_\_\_\_

Best way to reach you: \_\_\_\_\_

**Please choose 1:**

iPhone

iPad

**Region:**            Santa Barbara            San Fernando            San Gabriel  
                          San Pedro                    Our Lady of the Angeles