

Standard Procedure:

This 50% deposit is non-refundable, and it is understood that by making this deposit the client agrees to proceed with the commission process. The deposit must be made before work on the piece may begin, and before materials can be purchased.

Upon completing the piece, a high quality photograph of the piece will be sent to the client via email. The client has 2 weeks to respond and request any changes before delivery. If there is no response the piece is considered complete and will be delivered. The remaining 50% is due upon delivery of the painting if I myself drop it off, or upon shipping.

Potential Fees:

If it becomes necessary to start the project over on a new surface, on account of the client not approving of the results, then an additional fee will be added to the total for new material costs and labor. This fee will depend upon the scale of the project.

All cosmetic changes are permissible and free before delivery (e.g. touching up an area with paint). Should changes be requested after delivery, and the client is local, there will be a \$50 fee to cover additional transportation costs and labor. If the client is not local, there will be a \$50 fee for additional changes and the return shipping cost is their responsibility.

If the client decides to discontinue the commission process entirely and not pay the remaining 50%, then they surrender ownership of the painting. The piece will remain with the artist and become available to be shown and sold at the artist's discretion. As the artist, I agree to not reproduce this commissioned painting in a printed form for sale. By signing below the client agrees to these terms.

Signature _____ Date_____