



# MINUTES

## Utica Elementary School PTO

*Date/Time 9/19/2023 | 6:00 PM | Meeting Called By: Utica PTO*

### Board Members

Kathy Gilland, Principal –Lacee Morgan, President –Jessica Cooley, Vice President

Lorie Hollis, Vice President–Traci Price, Treasurer –Jami Campbell, Secretary

Meeting called to order at 6:05 p.m. by Lacee Morgan

In attendance:

### Meeting Openers

- Approval of August Minutes - motion to approve by Jody. seconded by Ashley. Minutes approved.
- Principal's Report
  - Excited about being named the 2023 National Blue Ribbon School - Means we are one of the top in the nation. Brings with it benefits: reputation and recognition but also comes with the responsibility of continuing to do the absolute best for our kids.
  - GCCS October Newsletter will feature Utica Elementary.
  - November is a celebration in Washington D.C. All school convocation will take place in late November with many special guests and local officials from the community.
  - Enrollment is increasing with new kids every week - currently at 579 (this time last year we were at 556).
- Teacher Liaison Report
  - Trunk or Treat - staff members were sad to see it go so we are bringing it back
  - Playworx - teacher interest is not high
  - Shades - interest in status
  - Scholastic News - Rothstein wants it for second grade. Potential cost is \$5.29 per child.
- Financial Review
  - Amendments need to be made - the budget is fluid and can consistently be amended as priorities change.
  - IXL has not been paid for but needs to be paid for by December
  - Motion to approve financials by Ashley. Seconded by Jody. Approved.
- Jacky Snelling - Utica Dare To Care
  - Runs the food pantry in Utica - volunteers welcomed on Wednesdays.
  - Christmas Parade is happening this year - December 2 from 2:00-4:00 p.m. Parade route is changing start location. Kids will be in the front so they don't have to walk as far.
  - Having a Halloween event on October 28 from 5:30-7:30 p.m. at 208 S. 4th Street.

- Shared gratitude for the food drive - there is a lot of need in Utica and the eastern side of Jeffersonville. Student Council usually plans this.
- Janice Leavell - Utica Kids Lead Poisoning Testing Initiative - (502) 649-1771
  - Protect Children from Lead Poisoning - state of Indiana has an initiative this year to ensure all kids are tested for lead poisoning. Children age 6 years and under are eligible for a free test through the Indiana Department of Health.

### Past Business

- Playworks update - Mrs. Gilland is going to form a teacher committee and ask them to investigate. Can go on the back burner for now. Clark County Health Department could potentially cover it if a proposal is submitted.
- Playground shade update - Are getting a check for a refund for the shades themselves. Posts have been cut and buried. Will not be permanently removed. General quotes have been gathered but specific details regarding location, specific sizes could change pricing.
- Sound system update - Have three quotes. Kelsey made a motion to approve a quote from Maxwell's. Lori seconded. Motion approved.

### New Business

- Celebrating plans for BIG ANNOUNCEMENT
  - Celebrate with kids week of November 27
  - Purchase staff shirts
  - Email in for Look Out for the Left Out (paid for by Educational Foundation) - potentially blue slime
  - Tabling this for budgetary changes in October
- Trunk or Treat Fest - October 17 from 5:30 - 7:00 p.m.
  - Adding to Trunk or Treat to make it more festival-like
  - Businesses can come set up trunks
  - Mrs. Gilland will put out a sign up for teachers to do trunks
- Spiritwear - store is open, flyers went home. They are adding Canvas brand. Make the option to add a Blue Ribbon themed shirt when the store opens next.
- Holiday craft - Kelsey will collect who wants craft and get back with us with numbers.
- Teacher/staff social media spotlights - follow us on Instagram @uticaelementarypt
- Student/parent directory
- Fun Run Date Set – Kickoff: 4/10/2024, Event Day: 4/18/2024

### Future Business/Reminders:

- Papa John's Family Night–September 28
- Next PTO meeting is October 24
- Ms. Jones' class wins the popcorn party.
- Motion to adjourn meeting made by Courtney. Seconded by Ashley. Meeting dismissed at 7:06 p.m.