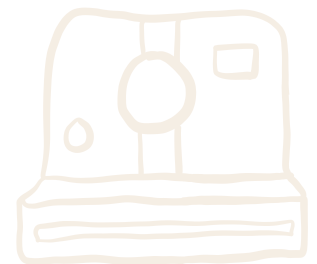


CHAPTER 10 WORKSHEET: PHOTOS

STEP 1 - SIMPLIFY: DECLUTTER YOUR PILE OF PRECIOUS PICTURES

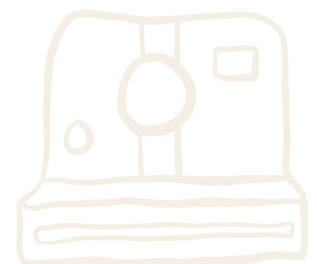
Worksheet 1	Checklist
<p>How do you feel about the current state of your printed photo collection?</p>	<ul style="list-style-type: none"><input type="checkbox"/> Complete Worksheet 1
<p>What would you like to do with your printed photos once they are organized and digitized?</p> <ul style="list-style-type: none"><input type="checkbox"/> Create digital albums to share with family<input type="checkbox"/> Make a slideshow or video<input type="checkbox"/> Create a gallery wall or frame prints<input type="checkbox"/> Scrapbook<input type="checkbox"/> Photo gifts<input type="checkbox"/> Create photo books<input type="checkbox"/> Traditional albums<input type="checkbox"/> Other _____	<ul style="list-style-type: none"><input type="checkbox"/> Set up your workspace<ul style="list-style-type: none"><input type="checkbox"/> Gather supplies:<ul style="list-style-type: none"><input type="checkbox"/> Notebook<input type="checkbox"/> Pen<input type="checkbox"/> Sharpie<input type="checkbox"/> Post-its<input type="checkbox"/> Rubber bands<input type="checkbox"/> Four to five sorting bins<input type="checkbox"/> Optional extras:<ul style="list-style-type: none"><input type="checkbox"/> Dental Floss<input type="checkbox"/> White cotton gloves<input type="checkbox"/> Photo Pencil<input type="checkbox"/> Index cards<input type="checkbox"/> Photo box<input type="checkbox"/> Artkive box<input type="checkbox"/> Label your bins:<ul style="list-style-type: none"><input type="checkbox"/> Donate<input type="checkbox"/> Trash<input type="checkbox"/> Recycle<input type="checkbox"/> Other room<input type="checkbox"/> Other _____
<p>Where do you want to store your scanned photos?</p> <ul style="list-style-type: none"><input type="checkbox"/> (i.e. Google Drive, iCloud, Dropbox, OneDrive etc.)<input type="checkbox"/> External Hard Drive or thumb drive at home<input type="checkbox"/> Safety Deposit box<input type="checkbox"/> Other _____	<ul style="list-style-type: none"><input type="checkbox"/> Pull everything out and group like-with-like<input type="checkbox"/> Process your photos and categorize
<p>What types of photo media do you have?</p> <ul style="list-style-type: none"><input type="checkbox"/> Printed photos _____<input type="checkbox"/> Slides _____<input type="checkbox"/> Negatives _____<input type="checkbox"/> 8mm film _____<input type="checkbox"/> 16mm film _____<input type="checkbox"/> Super 8 _____<input type="checkbox"/> DVDs _____<input type="checkbox"/> Thumb Drives _____<input type="checkbox"/> SD cards _____<input type="checkbox"/> Hard drives _____<input type="checkbox"/> Other _____	<ul style="list-style-type: none"><input type="checkbox"/> Wrap up <p>Note: Use your notebook to track anything want to frame, hang, share, or restore.</p>



PHOTOS

STEP 2 - STREAMLINE: OPTIMIZE YOUR PHOTO COLLECTION

Worksheet 2	Checklist
<p>What about your current printed photo collection is not working?</p>	<ul style="list-style-type: none"><input type="checkbox"/> Complete Worksheet 2<input type="checkbox"/> Double check your collection<input type="checkbox"/> Scan your photos<input type="checkbox"/> Identify and cull your favorite photos<input type="checkbox"/> Back up your collection<input type="checkbox"/> Implement storage
<p>How do you want to digitize your photo collection (i.e. scan yourself or hire a company)?</p>	<ul style="list-style-type: none"><input type="checkbox"/> Label
<p>Do you have any favorite photos or groups of photos that you want to flag for framing, display, or a photobook?</p>	
<p>Approximately how many photos do you have (a one inch stack is about 100 photos)?</p>	



PHOTOS

STEP 3 - STYLE: CURATE YOUR PHOTO COLLECTION

Worksheet 3	Checklist
<p>Do you like to have photos of your friends and family up in your home?</p>	<ul style="list-style-type: none"><input type="checkbox"/> Complete Worksheet 3<input type="checkbox"/> Curate a gallery wall<input type="checkbox"/> Create photo books with your newly organized photos<input type="checkbox"/> Style your shelves with photos<input type="checkbox"/> Create a shareable album, video, or slideshow
<p>Are the photos that are displayed in your home an accurate reflection of your life right now?</p>	
<p>What rooms in your home could use a photo refresh?</p>	

