



Nadine De Leon

DESIGNS

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Coordination Price List





Full-Service Wedding Planning \$8000

For the couple who want a fulltime professional overseeing every aspect of their wedding day.

Pre-Wedding Consultations

- Unlimited consultations with out wedding team

Budget Management

- Venue selection, if one has not been selected
- Vendor Selection and Management (Manage vendor selections and bookings)

Communication management

- Vendor communication and management

Stationary Assistance

- Assistance with the design and ordering of Save the dates, invitations, Menu cards, Place cards, Programs etc.

Design and Rental Assistance

Vendor Meetings

- Will attend all meetings with vendors and service providers which take place during our office hours

Day of Timeline Management

- Will create and maintain a timeline for your day of Wedding

Rehearsal Coordination

- We will lead your rehearsal – 60 minutes

Day of coordination

Will provide 1 coordinator and 1 assistant to guide you and manage all activities – up to 10 hours on site

Additional Services

Distribution of flowers, distributing vendor gratuity, Bridal gown bustle assistance, coordinate Bride and Groom send off, gifts and cards in Bride and Groom's vehicle

*Quotes are estimates, quotes may be higher depending on scope of work

Partial Service Wedding Planning \$4000

*For the couple who have already selected
vendors, venues and décor scope*



Planning day of

- Create and distribute timeline
- Communicate with all vendors
- Coordinate and communicate with venue(s)
- Create/review ceremony program and plan ceremony timeline
- Communicate ceremony timeline to bridal party
- Planning of transportation between ceremony and reception

Rehearsal Coordination

- We will lead your rehearsal – 60 minutes

Day of coordination

Will provide 1 coordinator and 1 assistant to guide you and manage all activities – up to 10 hours on site

Additional Services

Distribution of flowers, distributing vendor gratuity, Bridal gown bustle assistance, coordinate Bride and Groom send off, gifts and cards in Bride and Groom's vehicle

*Quotes are estimates, quotes may be higher depending on scope of work



Day of Coordination Service \$1600

Typically, this is for planning and coordination of the Day-of events.

Choose from the following, up to 10 hours:

- Day of coordination services
 - Coordinate make-up, hair and other services for all bridal party
 - Coordinate arrivals of bridal party and vendors
 - Coordinate breakfast and lunch servings for bridal party
 - Coordinate florals delivery, florals to bridal party
 - Coordinate photography/video
 - Coordinate readiness for ceremony
 - Execution of Ceremony
 - Coordinate ceremony
 - Coordination of guests to and out of ceremony
 - Communication with officiant and other ceremony members
 - Coordination of ceremony
- Cocktail hour and couple pictures
- Reception
 - Coordinate guest seating
 - Coordinate dinner servings with venue
 - Coordinate and work with DJ on times for speeches, announcements, dances and cake cutting

A La Carte

You may purchase our services on an a la carte basis at \$100/hour. A la carte services are available only as an add-on, and when a package has been purchased.

