

# CURRICULUM AND SYSTEMS COMMITTEE

## Meeting Minutes

(Telephonic Meeting held via BCS Bridge Line) **February 27, 2020**

**Present:** Mike Sobieski, John Huppenthal, Parker Galope, Brittany Murphy, Deb Baca, Annie Gilbert, Caleda Wyland  
 Annie Gilbert called the meeting to order at 4:02 p.m., as Mike indicated he would be running late.

Topic	Discussion	Action/ Update
Standing meeting date/time	<ul style="list-style-type: none"> <li>▪ <b>Telephonic Meeting to be held: 4<sup>th</sup> Thursday of the month at 4:00 p.m.</b></li> </ul>	
<b>1. BCS Website</b>	<p>Annie reported the new BCS website will be released in mid-March.</p> <ul style="list-style-type: none"> <li>▪ There will be a BCS site and one for each of the three schools.</li> <li>▪ Committee members will have opportunity to test.</li> <li>▪ Comments will be solicited at the next meeting (March 26).</li> </ul>	<i>This Committee will be the forum and place to gather and provide feedback, so initial publication is completed.</i>
<b>2. Curriculum Inventory</b>	<p>Parker led the discussion, noting:</p> <ul style="list-style-type: none"> <li>▪ A Hearn Social Studies curriculum was added.</li> </ul> <p>Deb indicated Val Vista does not use, and Parker will check with Dawne</p>	<i>Latest version will be sent to Committee members with Notice of Meeting and included in Gov. Board Packet.</i>
<b>3. Student Monitoring Software</b>	<p>Parker reported the Digital Learning Work Group is reviewing a cloud based and server based monitoring software.</p> <ul style="list-style-type: none"> <li>▪ Board recommended the decision be turned over to the Curriculum and Systems Group.</li> <li>▪ Parker sent an input survey to the teachers to determine what they want. Once responses are received, she is combining the information in a comparison spreadsheet.</li> <li>▪ The Curriculum Committee will be considering: which would be in the best interest of BCS, getting into nuts and bolts. Annie added to keep in mind the goal of unification in our schools, as system being used for same purpose.</li> <li>▪ As noted at the Governing Board meeting, Hearn is currently using a system.</li> <li>▪ John referred to Devin’s comments from the Board meeting indicating we want to pick one particular software so all teachers are on it, while retaining some flexibility so folks can be experimenting. John indicated we should be in an open minded mode, always looking if something better will meet BCS needs.</li> <li>▪ Deb questioned the Committee’s involvement, as we trust our technology people. Mike indicated this Committee will be looking at the bigger picture. We want to pick one of these products for BCS, not both.</li> <li>▪ Deb suggested a process of teacher recommendations, vetting by the principals, possibly site council, then to this committee for discussion/review, as well as plugging in the finance areas.</li> </ul>	<i>As suggested at Feb. Board mtg. Parker, Tara to work with Campus Systems Administrators in recommending Student Monitoring Software to be used re: Google Classroom and G Suite.</i>

<p><b>4. Science and Social Studies Curriculum</b></p>	<ul style="list-style-type: none"> <li>▪ Nothing new on this topic. We are still waiting to see if Pearson is going to have an Arizona-specific product.</li> <li>▪ The Science curriculum is the front seat need. (Want it to be holistic and balanced.) Then we can supplement with other materials assuring the analysis of Science is complete.</li> </ul>	<p><i>Retain as Continuing Agenda Item (as a reminder to work on when standards, etc. become available from the State).</i></p>
<p><b>5. Curriculum Paradigms (Philosophical Approach)</b></p>	<p><i>For this meeting, Item 5 was rolled into Item 4 discussion.</i></p>	<p><i>Retain as Agenda Item</i></p>
<p><b>6. Curriculum Updates/Change Request Process</b></p>	<p>John opened this up as to what a good process would look like to make curriculum needs known and determine timing.</p> <ul style="list-style-type: none"> <li>▪ Deb commented it should surface to administration through staff and principal meetings, or at site council. The site administrator will determine the need and they would refer to this Committee. Caleda agreed this is a good way to begin.</li> <li>▪ Annie noted timing and budget considerations.</li> <li>▪ Parker questioned if we are on a schedule for updating curriculum? Per Mike, there currently is not, but we should be working toward.</li> <li>▪ We have accomplished the first step with curriculum dashboard. Next will be getting into a cadence re: different subject needs and timing to update.</li> <li>▪ Parker offered to add a column on the Dashboard to note the time frame for recommended updates.</li> <li>▪ Having teachers make recommendation, vetted by principals, then to this Committee for discussion/review, and plugging into finance area. Annie noted each situation is unique and should be reviewed.</li> <li>▪ Mike stated our goal is to outline a process designed to get us ahead of the curve as early and as often as we can.</li> </ul>	<p><i>Retain as Agenda Item – teachers to have ability to bring curriculum needs forward through principals.</i></p> <p><b><i>Parker will add column to the Dashboard.</i></b></p>
<p><b>7. Summary and Future Agenda Items</b></p>	<ul style="list-style-type: none"> <li>▪ John commented the Committee is moving along very well.</li> <li>▪ Annie suggested proposed expansion criteria should include aligning major systems (assessment and student information).</li> <li>▪ Question asked: What system would be implemented at a 4<sup>th</sup> school?</li> </ul> <ul style="list-style-type: none"> <li>▪ Mike indicated we should add Student Information and Assessment Systems to the Agenda for next meeting. What metrics could be looked at in order to accomplish. Goal: choose to embrace solidarity for greater good of the system. Realize it will be work. The first step is to lead and go on together.</li> </ul>	<p><i>Note: Add Student Information and Assessment Systems to the agenda for next meeting.</i></p>

8. Next Committee Meeting Date	<b>Thursday, March 26, 2020</b> <b>4:00 p.m.</b>	
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The Curriculum and Systems Committee meeting was adjourned by Mike Sobieski at 4:38 p.m.

*Meeting Minutes Submitted by: Connie Johnston, Board Coordinator*