

**Course Number: IND 1288**

**Course Name: Grant Writing Skills for Educators**

**Correspondence will occur once every week until course requirements are met. Evidence of 15 hours per unit must be submitted. Online correspondence will vary due to technology needs and be determined on an individual basis.**

**Instructor's Name: Paul Gose**

**Contact Information: Phone: (209)380-5546, [valleyteachersgroup@gmail.com](mailto:valleyteachersgroup@gmail.com)**

### **Course Description**

This course provides educators of all grade levels and teaching experiences an introduction to the process of grant writing. Educators will benefit by exposure to the grant providers in the area of education and STEP BY STEP process by which to obtain grant money to benefit student learning.

### **Primary Learning Outcomes**

Participants will:

- Understand the basic process of grant work
- Realize the importance of planning for grants
- Recognize the steps involved in project development
- Be encouraged and have the confidence to know that YOU can do it

### **Course Materials**

**Enrollees will benefit by accessing the following online:**

[How To Write A Grant Proposal Step-by-Step 2023 | Things Have Changed!](#)

[Nonprofit Grant Writing Tips for Beginners](#)

[How to write a need statement for your grant proposals](#)

**Course Requirements** scholastic/academic time log must be submitted at completion of the course.

- Time specific log documenting research, activity and curriculum Evidence of 45 hours must be recorded to meet course requirements. Educators will select 3 grant applications.
- Educators will develop a grant project per application.
- Educators will provide evidence of one grant proposal to be submitted to the provider.

### **Assignment #1 Orientation.**

-Phone conversation or Zoom meeting with either Ken Rickard (209)648-4446 or Paul Gose (209)380-5546.

### **Assignment #2 Complete Student Info Google Form**

Thank you for registering for this professional development course. Please fill out the form as best you can.

Link→ [Click Here](#)

[https://docs.google.com/forms/d/e/1FAIpQLSdZlb31yZ1RqAR03dwg4YBze3HdDISVymGu1SptMZx2aNWQQ/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLSdZlb31yZ1RqAR03dwg4YBze3HdDISVymGu1SptMZx2aNWQQ/viewform?usp=sf_link)

### **Assignment #3**

You must provide evidence (screenshots, screencast, other) of mastery of the following:

- View 10 sample proposals online.
- Research 3 grants appropriate to meet your needs. Develop a 5 item grant proposal checklist.

### **Assignment #4**

You must provide evidence (screenshots, screencast, other) of mastery of the following:

- Make an outline of a Grant Proposal.
- Include timelines, Outcomes and impacts, APA guidelines, How success is evaluated and long term management plan.

### **Assignment #5**

You must provide evidence (screenshots, screencast, other) of mastery of the following:

- Create your proposal / application.
- Grant Proposal submission will occur to meet course requirements.

### **Policy on Plagiarism**

All people participating in the educational process at Fresno Pacific University are expected to pursue honesty and integrity in all aspects of their academic work.

### **Grading Criteria:**

Grades are Credit/No Credit (CR or NC). Credit is equivalent to a B grade or above. Letter grades are not issued.

Participants are evaluated based on successful completion and submission of:

1. Time log narrative proving a minimum of 15 hours per unit of credit including the instructional sessions - 30%
2. Response to each of the assignments above- 40%
3. Proper documentation and citation in all work for this course - 10%

4. Participation in all agreed upon correspondence. - 20%

**Policy Statement**

These courses are post-baccalaureate, professional development units that are not part of a degree program, but are designed in collaboration with school districts and other educational organizations to meet specific staff development needs. Students should seek approval of appropriate district or college officials before enrolling in these courses to satisfy any degree, state credential, or local school district requirements.