

# SARAH COX-BARKLEY

815-355-0329



sarahcoxbarkley@gmail.com ത



Aug 2022-Present

Apr 2010-

www.sarahcox.dev

# PROFILE SUMMARY

Results-driven marketing associate with 15+ years of experience crafting full-funnel strategies across social, email, and web to build loyal audiences and drive growth. Skilled in leading teams, managing agency and vendor partnerships, and building high-impact strategies that fuel engagement, retention, and brand loyalty. Combines creative expertise and strategic execution across copywriting, visual storytelling, professional photography, and project leadership to deliver cohesive, high-performing brand experiences.

# PROFESSIONAL EXPERIENCE

# MARKETING ASSOCIATE & CONTENT MANAGER

Say Yes Business Solutions | Boulder, CO/Hybrid

- Developed and executed data-driven marketing strategies across diverse industries, integrating content creation, photography, video, copywriting, engagement, and paid ads. Notable social media management clients include Revl Fruits, Tender Belly, Cybele's Free-to-Eat, Pear's Snacks, Sagrada BioSkincare, The Fowler Group (Colorado), Downtown Erie, and the Erie Economic Development Council.
- Led cross-functional collaboration with external vendors and client teams, ensuring seamless execution of marketing campaigns, influencer partnerships, and paid media strategies.
- Spearheaded Tender Belly's email campaign, social media strategy, content creation, and strategic partnerships. Increasing open rates to an average of 71.2% and click rates of 2.8% on a list of 7.2k+. For social media-seeing 132% for non-follower engagement, increasing follower count by 28.3% organically. Creating strategic partnerships using grassroots approach, securing influencers and creators that focus on high-performing content.
- Developed efficient standard operating procedures and onboarding processes, incorporating comprehensive questionnaires for client insights.
- Crafted cohesive content strategy, branding, sales, influencer, and content presentation decks for effective project communication and KPI reporting.
- Designed client and internal assets, including sell sheets, business cards, brand kits, and postcards, ensuring a cohesive and professional brand representation.
- Built and maintained websites on WordPress and Shopify encompassing design, copy creation, and photography.
- Streamlined internal social media processes and integrated a custom content batching system for efficient monthly and quarterly content creation.

# SMALL BUSINESS OWNER

Feather Print Photography/Media LLC | Algonquin, IL Mar 2023

- Managed concurrent clients social media channels, encompassing strategy, content creation, copywriting, ads, engagement, and community management.
- Crafted online courses, sales pages, websites, funnels, and ads for businesses, transforming concepts into comprehensive digital offerings.
- Increased website performance and SEO on AmalunaWellness.com, achieving a 23% performance increase and advancing 9 spots in Google rankings in 2 months.
- Conducted market research, created strategies/activation plans, managed social accounts, and provided clients with insightful monthly productivity reports across diverse industries.
- Creative direction, planning, photography, editing, and management of photography projects for businesses, branding, events, families, and businesses.
- Day-to-day management of business, including project management, lead generations, sales, bookkeeping, marketing, and vendor/client management.

# PROFESSIONAL EXPERIENCE (CONT.)

DIGITAL MARKETING STRATEGIST May 2020-

**TBG** Digital Marketing | Remote Feb 2021

- Assisted with web builds and maintenance on client WordPress sites, guaranteeing an intuitive and visually-attractive online interface.
- Facilitated integration team meetings for the design team, playing a crucial role during client mergers to align design strategies seamlessly.
- Implemented effective SEO strategies, significantly improving website visibility and search rankings.
- Executed comprehensive reputation management initiatives, fostering positive online perceptions and addressing potential challenges.

Aug 2019-

 Produced compelling video content using Animoto and Adobe Premiere, contributing to engaging and impactful visual storvtelling.

#### **BEHAVIOR ANALYST**

March 2020 Impacting Autism, LLC | Lake County, IL

- Delivered individualized ABA therapy to children ages 5-16 with autism spectrum disorder (ASD), using structured, evidence-based interventions grounded in the principles established by B.F. Skinner to support meaningful progress toward behavior goals.
- Maintained detailed session notes and progress reports, ensuring accurate data collection and outcome tracking for each client.
- Developed and followed individualized behavior intervention plans, adjusting strategies based on consistent data analysis and team feedback.
- Collaborated with supervisors, families, and school staff to align treatment plans and maintain clear communication across all care providers.
- Managed complex therapy schedules across multiple clients, ensuring consistent coverage and minimal disruption to treatment routines.

L A.v. 0010

Utilized organizational systems and digital tools to streamline documentation, improve scheduling efficiency, and support high-quality, compliant care.

# 

PARAEDUCATOR	Aug 2019-
District 47   Richard Bernotas Middle School   Crystal Lake, IL	March 2020

- Provided one-on-one and small group support to students with diverse learning needs, fostering a safe, inclusive environment rooted in patience and compassion.
- Collaborated closely with teachers and specialists to reinforce lesson plans, adapt materials, and support students' academic and emotional growth.
- Built strong student relationships while supporting IEPs and 504 plans, providing feedback to teachers, therapists, and intervention teams to ensure aligned support.

#### May 2016-LICENSED REAL ESTATE BROKER AND EXECUTIVE ASSISTANT Feb 2019

Realty Executives Premiere / The Paula Schatz Team | Wheaton, IL |

- Implemented a new CRM system, consolidating and organizing all clients and prospects to enhance data accessibility and streamline follow-up processes.
- Developed a comprehensive follow-up strategy, from strategy to copy for targeted email marketing sequences for five-year and ten-year client retention, as well as a structured lead nurturing plan.
- Managed lead generation and client engagement, ensuring consistent and strategic communication to drive conversions and maintain strong relationships.
- Created and optimized marketing collateral to support lead generation, while revamping team branding through updated web content, ads, print materials, and direct mail campaigns.
- Coordinated scheduling, appointment setting, and special event planning to facilitate seamless interactions between real estate executives and clients.

# PROFESSIONAL EXPERIENCE (CONT.)

# SALES REPRESENTATIVE, MANAGER, AND PHOTOGRAPHER | May 2009-May 2012

Bella Baby Photography | Naperville, IL

- Delivered high-quality photography services and effectively converted leads into sales through engaging techniques.
- Company Certified Manager, providing crucial support to 48 contractors and ensuring seamless operations.
- Managed and fulfilled online orders for Bella Baby Midwest Region, concurrently offering administrative support to executives.
- Upheld a high level of confidentiality and trust, adhering to HIPAA compliance guidelines in handling sensitive information.

#### DIRECTOR OF OPERATIONS

Sharron Kelley Team Team of Coldwell Banker | Buffalo Grove, IL Aug 2014

- Designed and managed a dynamic WordPress website for The Sharron Kelley Team, Inc., integrating an IDX plugin to enhance user experience and property search functionality.
- Developed and curated high-quality content for custom blogs, applying SEO best practices to improve visibility and organic reach.
- Executed strategic marketing campaigns for both properties and the company, identifying growth opportunities, optimizing ad spend, and maximizing exposure across digital and print channels.
- Led social media strategy and content development, crafting and scheduling engaging posts to drive audience interaction and strengthen brand presence.
- Conducted market research, reports, and competitive analysis to stay ahead of trends and refine marketing strategies.
- Collaborated cross-functionally with team members to ensure cohesive branding and seamless execution of marketing initiatives.

# EDUCATION, CERTIFICATIONS, AND PROFESSIONAL LICENSES

### BACHELOR OF ARTS - ENGLISH

Northern Illinois University DeKalb, Illinois | 2008-2012 FULL STACK WEB DEVELOPMENT CERTIFICATION Northwestern University Evanston, Illinois | 2020

#### 200-HOUR CERTIFIED YOGA INSTRUCTOR

Sama Yoga West Dundee, Illinois 2019 LICENSED REAL ESTATE BROKER

State of Illinois - IDFPR #475174807 2016 (currently active)

#### PROGRAMS

Adobe Creative Suite Asana Canva ChatGPT CapCut ClickUp/Monday Constant Contact Elementor Figma Google Analytics Google Workspace HubSpot Kajabi Klaviyo Later Meta Business Suite

Notion Shopify Sprinklr Status.io Trello WordPress Zapier

**Microsoft Suite** 

#### PLATFORMS

Instagram/Threads Facebook TikTok Threads X/Twitter LinkedIn YouTube Vimeo BlueSky

# AWARDS, PODCASTS, AND PUBLICATIONS

Mom Talks with Christa - Jul 2021 The Best of The Knot 2015-2017 Shutter Magazine InVironments Magazine Premier Bride Milwaukee Go Daddy Blog

Aug 2014-May 2015

May 2012-