

# WEDDING CHECKLIST

I am so honoured to be a part of your big day!

I have put together a handy checklist to help you plan, but please remember this is just a tool to help make the planning process smoother. Your wedding should be a reflection of you and your partner's personal style and preferences, so don't be afraid to make it your own.

Use the checkboxes to keep track of what you've accomplished, and if there's anything that doesn't apply to your wedding, simply mark it as "NA".

## WEDDING PLANNING CHECKLIST

### *To Purchase / Find for the Wedding Party*

- ☐ Dress
- ☐ Heels
- ☐ Suits
- ☐ Belts
- ☐ Ties
- ☐ Cufflinks
- ☐ Shoes
- ☐ Buttonhole Flowers
- ☐ Corsage for parents
- ☐ Flower Crown for flower children
- ☐ Flower Children Outfits
- ☐ Ring Bearer Outfits

### *To Purchase / Find for the Couple*

- ☐ Rings
- ☐ Dress
- ☐ Heels
- ☐ Jewellery
- ☐ Veil / Headpiece
- ☐ Nude Underwear / Pasties
- ☐ Perfume
- ☐ Suit
- ☐ Belt
- ☐ Tie
- ☐ Tie Clip
- ☐ Pocket Square
- ☐ Watch
- ☐ Cuff Links
- ☐ Shoes
- ☐ Socks
- ☐ Reception Outfit
- ☐ Reception Shoes
- ☐ Shawl

### *To Purchase / Find - General*

- ☐ Wedding Invites
- ☐ Confetti or petals from your florist

# WEDDING PLANNING CHECKLIST

## *To Hire*

- ☐ Wedding Arch Styling
- ☐ Ceremony Seating  
If not provided by the venue
- ☐ Reception Tables & Seating  
If not provided by the venue
- ☐ Napkins
- ☐ Cutlery
- ☐ Plates
- ☐ Lights for Reception  
if outside or in a dark venue
- ☐ Candles
- ☐ Table Cloths
- ☐ Table Decorations

## *To Book / Organise*

- ☒ Photographer
- ☐ Videographer
- ☐ Stylist
- ☐ Wedding Coordinator
- ☐ Makeup & Hair Stylist
- ☐ Celebrant
- ☐ Acoustic Act for Ceremony
- ☐ Reception & Dance floor  
DJ / Band
- ☐ MC
- ☐ Guest Transport
- ☐ Wedding Party Transport
- ☐ Nail Parlour Appointment
- ☐ Getting Ready Location/s
- ☐ Ceremony Venue / Location
- ☐ Reception Venue / Location  
if different from the ceremony
- ☐ Signage
- ☐ Florist
- ☐ Catering  
if not part of the venue service
- ☐ Bar  
if not provided by the venue
- ☐ Wedding Cake
- ☐ Photo Booth

## *To Do*

- ☐ Write Wedding Vows
- ☐ Print Wedding Vows  
if written digitally
- ☐ Write Getting Ready Card

## *Create Styling Mood Boards For*

- ☐ Ceremony Styling
- ☐ Reception Styling
- ☐ Table Styling
- ☐ Flowers
- ☐ Signage

# ITEM CHECKLIST

## *Getting Ready Location*

- ☐ Bluetooth Speaker  
for the tunes while you get ready
- ☐ Games
- ☐ Food & Drinks
- ☐ Clothing Iron/s or Steamer
- ☐ Lint Roller
- ☐ Someone to Tie the Ties
- ☐ Hair Dryer

## *To Take to the Wedding*

- ☐ Little Sewing Kit
- ☐ Deodorant
- ☐ Tissues
- ☐ Spare Bobby Pins
- ☐ Comb
- ☐ Hairspray
- ☐ Painkillers
- ☐ Band-aids
- ☐ Floss
- ☐ Safety Pins
- ☐ Lipstick, Gloss and/or Chapstick
- ☐ Shawl  
in case you get cold
- ☐ Umbrellas