



Livingston, Scotland



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www.savageproof.online

OVERVIEW

Proofreader and Reviewer with the aim of delivering quality work in proofreading projects. Seeking opportunities as a Freelance Proofreader. A detail-oriented Proofreader with Quality Control and Science background. Skilled in proofreading with a goal to produce high-quality results in both literary and practical domains. Specialities include Spirit Magazine articles, consumer packaging, and labels.

ANDREA SAVAGE

EXPERIENCE

Nov 2024

Freelance Proofreader

Aug 2019—Mar 2024

Technical Admin manager • Broxburn Bottlers LTD

Oct 2018—Aug 2019

Quality manager • Broxburn Bottlers LTD

EDUCATION

- English, Biology and Chemistry Highers.
- ONC chemistry
- Proofread Anywhere General Proofreading graduate.

SKILLS

Documentation and Record Keeping.

Writing and implementing procedures.

Audit planning and facilitating , internal, customer and official bodies

Quality control of consumer products; contents and packaging

Laboratory processes and testing.

OBJECTIVES

Offering meticulous proofreading services to ensure accuracy and clarity in written materials

Reviewing documents for spelling, grammar, and punctuation errors

Identifying and correcting formatting inconsistencies to maintain high-quality standards

Collaborating with clients to deliver polished, error-free content that meets their objectives

PERSONAL TRAITS

Methodical

Self-motivated

Hardworking

Focused