

## PRIVACY PLEDGE AND NOTIFICATION

Trubee Wealth Advisors, Inc. respects your right to privacy. We have always been committed to securing the confidentiality and integrity of your personal information. We are proud of our privacy practices and want our current and prospective customers to understand what information we collect and how we use it.

### Why We Collect Your Information

We gather information about you and your accounts so that we can (i) know who you are and thereby prevent unauthorized access to your information, (ii) design and improve the products and services we offer, and (iii) comply with the laws and regulations that govern us.

#### What Information We Collect

We may collect the following types of "nonpublic personal information" about you:

- Information about your identity, such as your name, address and social security number;
- Information about your transactions with us;
- Information we receive from you on applications, such as your beneficiaries or income.

### What Sources We Obtain Your Information

We collect nonpublic personal information about Trubee Wealth Advisors, Inc. clients from the following sources:

- Information we receive from you on applications or other forms;
- Information about your transactions with us, our affiliates, or others;
- If you visit our web site, information we collect via a web server often referred to as a "cookie." (Cookies indicate where a site visitor has been online and what has been viewed.)

# What Information We Disclose

We do not disclose any nonpublic personal information about our customers or former customers to anyone, except as permitted by law. Moreover, we will not release information about our customers or former customers unless one of the following conditions is met:

- We receive your prior written consent;
- We believe the recipient to be you or your authorized representative;
- We are required by law to release information to the recipient.

We only use information about you and your account to help us better serve your investment needs or to suggest services or educational materials that may be of interest to you.

## **Confidentiality and Security**

We maintain physical, electronic and procedural safeguards to guard your personal account information. To further protect your privacy, our website uses the highest levels of Internet security, including data encryption, user names and passwords, and other tools. We also restrict access to your personal and financial data to authorized Trubee Wealth Advisors, Inc. associates who have a need for these records. We require all nonaffiliated organizations to conform to our privacy standards and are contractually obligated to keep the information provided confidential and used as requested. Furthermore, we will continue to adhere to the privacy policies and practices described in this notice even after your account is closed or becomes inactive.

We strive to maintain complete and accurate records about you and your accounts. If you ever believe the records are inaccurate or incomplete, please notify us immediately. If you believe we have reported inaccurate information about your account to any consumer-reporting agency, please notify us in writing. Include your name, address, social security number, phone number, account number, type of account, specific item of dispute and the reason you believe the information is wrong. Send your notice to: Trubee Wealth Advisors, Inc., 600 Airborne Parkway, Suite 120, Buffalo, NY 14225 <u>or</u> Wells Fargo Clearing Services, LLC, One North Jefferson Avenue, St. Louis, MO 63103. We will investigate and correct any inaccuracies we find.

If you have any questions or complaints you wish to address with the management of Trubee Wealth Advisors, Inc. please contact our Chief Compliance Officer, Patricia Reinard-Kopsa, 600 Airborne Parkway, Suite 120, Buffalo, NY 14225 [(716) 849-1401]. We will continue to conduct our business in a manner that conforms with our pledge to you, your expectations, and all applicable laws.