

MINUTES
Ball Charter Schools (Dobson, Hearn, Val Vista) Governing Boards Meeting
Monday, March 15, 2021

- 1. Call to Order:** The meeting was called to order by John Huppenthal, President, at 6:00 p.m. on March 15. The meeting was held at Val Vista Academy, 4120 S. Val Vista Dr., Gilbert, AZ 85297. A virtual option was available.

<https://zoom.us/j/2089401501?pwd=bHdWR3B2Ym5Xb0svRHdhYVIBTFIwQT09>

Meeting ID: 208-940-1501, Passcode: BCS3, Dial 1-669 900-9128

Roll Call

Val Vista Governing Board

John Huppenthal, Governing Boards President
Mike Sobieski, Governing Boards Vice-President (Virtual)
Karah Gagnon, Val Vista Governing Board Secretary

Dobson Governing Board

John Huppenthal, Governing Boards President
Mike Sobieski, Governing Boards Vice-President (Virtual)
Tara Yesenski, Dobson Governing Board Secretary (Virtual)
Natalie McKenney, Dobson Governing Board (Virtual)
Todd Piluga, Dobson Governing Board (Virtual)

Hearn Governing Board

John Huppenthal, Governing Boards President
Mike Sobieski, Governing Boards Vice-President (Virtual)
Kyle Malcomson, Hearn Governing Board Secretary (Virtual)
Sarah Pinger, Hearn Governing Board (Virtual)
Jane Vert, Hearn Governing Board (Virtual)

Others Present:

Ted Traud, Hearn Principal (Virtual)
Debra Baca, Val Vista Principal
Tom Pasinski, Val Vista Vice-Principal
Annie Gilbert, Sr. Director of Finance and Operations
Parker Galope, Director of Student Support Services

Absent:

Dawne Winn, Dobson Principal
Marcus Harrison, Hearn Governing Board

- 2. Pledge of Allegiance** – John Huppenthal led all attendees in the Pledge of Allegiance.

3. Approval of Agenda

Val Vista – Karah Gagnon motioned to approve the agenda of the Ball Charter Schools (Val Vista) Regular Board meeting. John Huppenthal Second. All in favor. (J. Huppenthal, M. Sobieski, K. Gagnon). Motion carried.

Dobson – Natalie McKenney motioned to approve the agenda of the Ball Charter Schools (Dobson) Regular Board meeting. Tara Yesenski Second. All in favor. (J. Huppenthal, M. Sobieski, T. Yesenski, N. McKenney, T. Piluga). Motion carried.

Hearn – Sarah Pinger motioned to approve the agenda of the Ball Charter Schools (Hearn) Regular Board meeting. Kyle Malcomson Second. All in favor. (J. Huppenthal, M. Sobieski, K. Malcomson, Sarah Pinger, J. Vert). Motion carried.

4. School Recognition/Mission Moment

Debra Baca introduced First Grade teacher, Mrs. Candice Smith, whose class recently completed a culture project. One of her students, first grader, Lorenzo Dadamio, gave an animated and interesting report on the country of Italy.

5. Call to the Public:

Guests: Felicia Dadamio, son Lorenzo; Candice Smith, and son Lyndon, attended as part of the Mission Moment.

6. Consent Agenda Items: - Each school was called to order

Val Vista

7.1 Previous Meeting Minutes – Regular Board minutes, February 8, 2021, and Executive Committee minutes, February 1.

7.2 Enrollment/Attendance Update – Val Vista 353 (373)

7.3 Personnel Items – **New Hires**: Kymbria Richardson, Para Professional, Replacement; **Extra Duty Assignments/Stipends**: Jamie Boardman, AOI \$250.00; Marie Greiling, AOI \$250.00; **Separations**: Robert Meeks, Teacher, 2/26/21

Motion by Karah Gagnon to approve the Consent Agenda items as presented for Val Vista. John Huppenthal Second. All in favor. (J. Huppenthal, M. Sobieski, K. Gagnon). Consent Agenda approved.

Dobson

7.1 Previous Meeting Minutes - Regular Board minutes, February 8, 2021, and Executive Committee minutes, February 1.

7.2 Enrollment/Attendance Update – Dobson 476 (498)

7.3 Personnel Items – **New Hires**: Onastasia Youssef, Teacher, Replacement; Victoria Walker, Substitute, Replacement; Cheryl Covington, Para Professional, Replacement; Scott Hunsaker, Central Office, IT Manager, New; **Extra Duty Assignments/Stipends**: Jamie Bradley, Covering Teacher \$500.00; Amy Bock, Covering Teacher \$450.00; Jamie King, AOI \$250.00, **Reassignments**: Monica Polanco, Para Professional to Director Child Care

Motion by Tara Yesenski to approve the Consent Agenda items as presented for Dobson. Natalie McKenney Second. All in favor. (J. Huppenthal, M. Sobieski, T. Yesenski, N. McKenney, T. Piluga). Dobson Consent Agenda approved.

Hearn

7.1 Previous Meeting Minutes – Regular Board minutes, February 8, 2021, and Executive Committee minutes, February 1.

7.2 Enrollment/Attendance Update – Hearn 613 (634)

7.3 Personnel Items – **New Hires**: Mary Eagan, Para Professional, Replacement; **Extra Duty Assignments/Stipends**: Angela Gauthier, AOI \$250.00; Rebecca Posta, AOI \$250.00

Motion by Sarah Pinger to approve the Consent Agenda items as presented for Hearn. Kyle Malcomson Second. All in favor. (J. Huppenthal, M. Sobieski, Kyle Malcomson, Sarah Pinger, J. Vert). Consent Agenda approved.

8 Principal Monthly Reports – *Debra Baca, Dawne Winn, Ted Traud*

Val Vista – Debbie Baca mentioned there were complimentary cases of hand sanitizer set out for the three schools. She noted fencing was replaced during spring break. The Obstacle Course Run was a success and she praised the hard work of the staff who put it together. Monies raised will go toward expanding size of the Kindergarten play area. Val Vista celebrates the kick off of testing with an Opening Ceremony in order to

put students in good frame of mind for testing. This year Val Vista is selling white corrugated plastic signs that families can decorate and have placed around the campus field.

Dobson – Principal's Report included in the packet.

Hearn – Ted Traud indicated AZM2 training has begun for teachers. Lindsey Wroblewski presented a professional development activity and Mary Kennedy met with 3rd – 8th grade Math teachers to discuss Galileo results, and creating a preparation road map. The transition from SchoolMaster to PowerSchool is in process. The Hearn administrative team has been working with Parker Galope to create a Summer School program.

9 Director of Student Support Services Monthly Report – Parker Galope

Parker called attention to her report on page 53 of the packet comparing the BCS percentage of students with Special Education Services with other area schools. Parker presented a video of the new Dobson Academy Sensory Room in use by students. All students can use the Sensory Room. For example, students coming back to school after Distance Learning can use the space to adjust. Kudos to Joni Long! With the help of matching grants, the project was funded in record time. Parker expressed a need for a Behavior Consultant supervisory position and explained how it would benefit the SPED program by working with staff and students. The Job Description is attached in the packet.

10. Senior Director of Finance and Operations Monthly Report – Annie Gilbert

10.1 BCS Consolidated Monthly Dashboard (Actual through 1/31/2021)

- Dobson Academy Monthly Dashboard
- Hearn Academy Monthly Dashboard
- Val Vista Academy Monthly Dashboard

10.2 Projected Consolidated Budget for FY22

10.3 Spring Surveys close March 15 for Dobson and Val Vista and March 22 for Hearn. Results Summary will be provided at the April meeting.

10.4 Principal and Director performance metrics for performance pay.

10.5 Principal/Director Evaluation Guidelines/Timeline

Annie called attention to the Consolidated Dashboard on page 56, and three key items: 1) Adjusted Net Income, 2) Cash on Hand, and 3) Debt Ratio. A new Consolidated Budget for next year will be included in the April packet. Annie expressed excitement about moving forward with the internal IT Department, led by new hire Scott Hunsaker. Annie stated Spring Survey summaries will be available at the April meeting.

Annie addressed the performance metrics for Principals and Directors, which was established in 2019. John asked Connie to send the final version to the Governing Board members for comment. Send suggested changes to her.

11. Covid-19 Update

11.1 Community

11. 2 Vaccination

Debra Baca indicated there is only one active case at Val Vista and the person has been cleared by a physician. @90% of kids are back on campus. Most classes are running with 4-5 at home and the rest in person. Tom Pasinski thinks the staff bought into the process and feel as if they have weathered the storm and now are coming out of it.

John suggested a communication to parents reinforcing that we have done well and have taken steps to move forward. Zero cases have been attributed to campus! State facts, we opened, kept students safer than they would have been otherwise.

Ted Traud is very optimistic. There is one active case on campus leading into spring break. Parents have expressed interest in their kids returning to campus.

Tara Yesenski, reported from Dobson parent perspective that they have not received a Covid-19 letter for a couple weeks.

12. Planning and Development Committee Report – Karah Gagnon

Karah presented notes from the Committee meeting. Enrollment numbers are looking good and there are six potential virtual enrollees on the wait list. Dobson gymnasium contractor interviews are on Thursday and BCS has great financing options. Preservice is being planned for next year's school opening, planning is in place for a Staff Recognition function, and the Committee will be focusing on the Academic Director position.

13. Digital Learning Committee Report – Parker Galope

Parker reported the Committee did not meet this month, however, planning has begun for next school year and the staff is now better versed in technology. Focus is on pre-enrollment, staff resources, looking at inventory, and staff development.

14. Curriculum and Systems Committee Report – Mike Sobieski

No report. Committee Meeting Minutes included in the packet.

Val Vista Academy Agenda Items

15. Identify two Board members to complete Val Vista Principal Evaluation Tool. (Site visit expectation?) – *Annie Gilbert*

John reported this had been a very positive experience last year and asked Connie to send a message to Board members, asking if they would like to volunteer to conduct an evaluation. Karah, John, and Jane volunteered. Most likely, Board members will evaluate at their respective schools. Please submit your name to Connie if you would like to be an evaluator.

16. Director of Academics Job Description - Annie Gilbert

Karah Gagnon motioned to approve the Director of Academics Job Description subject to proposed changes suggested by Natalie McKenney and Parker Galope. J. Huppenthal Second. All in favor. (J. Huppenthal, M. Sobieski K. Gagnon). Motion carried.

17. Behavior Analyst Job Description – Parker Galope

Karah Gagnon motioned to approve the Behavior Analyst Job Description. John Huppenthal Second. All in favor. (J. Huppenthal, M. Sobieski, K. Gagnon). Motion carried and the position will be posted.

18. Acceptance of Governing Board Member Resignations: Rhonda Donnelly and Devin Grigg from the Val Vista Governing Board

Karah Gagnon motioned to accept the resignations of Rhonda Donnelly and Devin Grigg from the Governing Body of Val Vista. John Huppenthal Second. All in favor. (J. Huppenthal, M. Sobieski, K. Gagnon). Motion carried and Rhonda and Devin removed from the Governing Board.

Dobson Academy Agenda Items

19. Identify two Board members to complete Dobson Principal Evaluation Tool. (Site visit expectation?)

John reported this had been a very positive experience last year and asked Connie to send a message to Board members, asking if they would like to volunteer to conduct an evaluation. Karah, John, and Jane volunteered. Please submit your name to Connie if you would like to be an evaluator.

20. Director of Academics Job Description: - Annie Gilbert

Natalie McKenney motioned to approve the Director of Academics Job Description subject to proposed changes. T. Yesenski Second. All in favor. (J. Huppenthal, M. Sobieski, T. Yesenski, N. McKenney, T. Piluga). Motion carried and the position will be posted.

21. Behavior Analyst Job Description – Parker Galope

Todd Piluga motioned to approve the Behavior Analyst Job Description. Tara Yesenski Second. All in favor. (J. Huppenthal, M. Sobieski, T. Yesenski, N. McKenney, T. Piluga). Motion carried and the position will be posted.

Hearn Academy Agenda Items

22. Identify two Board members to complete Hearn Principal Evaluation Tool. (Site visit expectation?)

John reported this had been a very positive experience last year and asked Connie to send a message to Board members, asking if they would like to volunteer to conduct an evaluation. Karah, John, and Jane volunteered. Please submit your name to Connie if you would like to be an evaluator.

23. Director of Academics Job Description - Annie Gilbert

Jane Vert motioned to approve the Director of Academics position with the stipulation of Job Description changes be made to the Job Description. Sarah Pinger Second. All in favor. (J. Huppenthal, M. Sobieski, K. Malcomson, S. Pinger, J. Vert). Motion carried.

24. Behavior Analyst Job Description – Parker Galope

Jane Vert motioned to approve the Behavior Analyst Job Description. Sarah Pinger Second. All in favor. (J. Huppenthal, M. Sobieski, K. Malcomson, S. Pinger, J. Vert). Motion carried.

25. Acceptance of Hearn Governing Board Member Resignation - Marcus Harrison, de facto, moved out of State.

Jane Vert moved to accept the de facto resignation of Marcus Harrison as a Charter Representative and Board member of the Hearn Governing Board. Kyle Malcomson Second. All in favor. (J. Huppenthal, M. Sobieski, K. Malcomson, S. Pinger, J. Vert). Motion carried and Marcus Harrison is removed from the Governing Board.

26. Future Agenda Items: None reported

27. Adjournment

Val Vista

Motion by Karah Gagnon to adjourn the Val Vista meeting. John Huppenthal Second. All in favor. (J. Huppenthal, M. Sobieski, K. Gagnon). Motion carried. Meeting adjourned at 7:26 p.m.

Dobson

Motion by Tara Yesenski to adjourn the Dobson meeting. Natalie McKenney Second. All in favor. (J. Huppenthal, M. Sobieski, T. Yesenski, N. McKenney, T. Piluga). Motion carried. Meeting adjourned at 7:26 p.m.

Hearn

Motion by Jane Vert to adjourn the Hearn meeting. Sarah Pinger Second. All in favor. (J. Huppenthal, M. Sobieski, K. Malcomson, S. Pinger, J. Vert). Motion carried. Meeting adjourned at 7:26 p.m.

The next BCS Governing Boards Meeting is scheduled for April 12, at 6:00 p.m. Dobson Academy is the host school.

Approved by Ball Charter Schools (Dobson, Hearn, and Val Vista) Governing Boards

Board President

Date