



Wedding Planning Services

CARISSA CORSI
EVENTS

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This is the simplest planning package. It's for couples who are entirely comfortable & confident planning their wedding on their own, but need help tying up the loose ends in the month leading up to it. We'll takeover all aspects of your wedding, building a seamless wedding day flow to include coordination amongst vendors, executing your design & being that designated go-to-gal.

month of coordination

What's Included:

Pre-Takeover:

- Two, 1-hour planning meetings (one to be held at your venue)
- Access to our preferred vendor list, in addition to custom recommendations specific to your wedding style
- Wedding priority checklist

30-Day Takeover (your lead planner will fully take over all aspects of planning 30 days prior to your wedding date)

- *The takeover consists of three key meetings.*
 - Vendor Review Meeting
 - Timeline Review Meeting
 - Decor Detail Meeting
- When the takeover wraps up, you get unlimited emails and scheduled calls with your lead planner.
- Final venue walkthrough and layout of design
- On site coordination and supervision at the ceremony rehearsal

Wedding Day

- 1 lead planner & 1 assistant coordinator (additional coordinators may be added based on needs/requirements of your wedding)
- Decor setup and teardown on the day of the wedding
 - This includes signage, table numbers, place cards, favors, candles, menu cards, welcome table decor, guest book, etc.
 - This doesn't include tables, chairs, florals, furniture, dishware, flatware, glassware, linens, napkin folds, etc.
- Greet and direct vendors on the day of your wedding
- On site coordination and supervision at the ceremony and during the reception to ensure all plans are successfully executed
- Assist the wedding party and family with any needs, questions or concerns
- Provide wedding day emergency kit - aspirin, energy bars, mints, sewing kit, etc.
- Ensure the end of wedding arrangements are made for gifts, remaining balances, etc.
- Be prepared to meet any emergency situation that may arise

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Our partial planning package is for couples who need more hands-on help during the last months leading up to your wedding. This package includes everything from our month-of package and more! We'll start with creating your wedding design, then transition to monthly check-in meetings to keep you on track through the process. Lastly, we dive into the official wedding takeover. Overall, partial planning will give you a much deeper level of direction / guidance along the way.

partial planning package

What's Included:

Includes everything from the month of coordination package, as well as...

Pre-Takeover

- Wedding design to include the selection of theme, color, style and any other elements specific to design
 - Two, 1-hour design meetings (follow up emails/calls as needed)
 - Up to 3 design boards to bring your vision to life
 - Assistance in booking the (5) key vendors for the wedding aesthetic: rentals, specialty rentals, linens, florist, and invitations
 - Your lead designer to source key vendors and solidify booking.
 - Design wraps up and you transition into monthly meetings with your lead planner.
- Goal setting and to-do's to keep you on track for each meeting and throughout the planning process
- Access to a customized online planning platform

Inside Takeover:

- Manage vendor communication from takeover date (6-8 weeks) to wedding date

Wedding Day - *reference month of coordination*

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Our full service package is the most involved! This package includes a complete takeover from the moment you become a CCE couple! We'll provide continual support in every decision regarding your wedding. You get to be involved in a way that allows you to simply sit back and relax while we take the drivers seat. Looking for an entirely stress-free and relaxed experience? This is the package for you.

full planning package

What's Included:

Includes everything from month of coordination and partial planning package, as well as ...

- Official takeover occurs as you become a CCE couple
- All vendor research and bookings handled by your Lead Planner, including reviewal of contracts and negotiations
- All vendor communications (emails, calls, meetings) handled by your Lead Planner
- All vendor meetings scheduled, attended, and conducted by your Lead Planner
- Develop and manage all aspects of planning and design execution to include the selection of theme, color, style and any other elements specific to design
- Attend in-person venue meetings
- Guidance in meetings such as floral design, food tasting, and more
- Unlimited email and scheduled calls/meetings with your Lead Planner

Wedding Day - *reference month of coordination*

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wedding design options

Design Consulting

- Styling Questionnaire → client to provide links to Pinterest and what they're doing currently
- Provide feedback for them to implement on their own design board
- Send follow ups as needed
- You're responsible for creating your boards, sourcing key vendors and solidifying booking.

Design Consulting + 1 Mood Board

Wedding design to include the selection of theme, color, style and any other elements specific to design

- Two, 1-hour design calls (follow up emails/calls as needed)
- Up to 1 design boards to bring your vision to life
- Assistance in booking the (5) key vendors for the wedding aesthetic: rentals, specialty rentals, linens, florist, and invitations
 - You're responsible for sourcing key vendors and solidifying booking.

Full Wedding Design

- Wedding design to include the selection of theme, color, style and any other elements specific to design
 - Two, 1-hour design meetings (follow up emails/calls as needed)
 - Up to 3 design boards to bring your vision to life
 - Assistance in booking the (5) key vendors for the wedding aesthetic: rentals, specialty rentals, linens, florist, and invitations
 - Your lead designer to source key vendors and solidify booking.

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An hourly basis wedding consultation service for those who need friendly advice and direction but don't need or can't afford a traditional wedding planning package. This is a perfect option for your one-off wedding and event planning questions such as budget, timeline, vendors, etc.

Each consultation includes:

- Detailed intake form
- 1-hour consultation and coaching on Zoom
- Debrief notes

wedding consultation

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Want to work together?

- 1) You fill out the contact form on our website and we'll reach out within 24 hours!
- 2) We hop on a call and get to know one another! We'll discuss your wedding details, where you're in your journey, current struggles & needs.
- 3) If it seems to be a good fit at the end of the call, we'll come up with a customized package that best suits you and your needs.
- 4) And last but not least ... we secure your wedding date on our calendar!

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