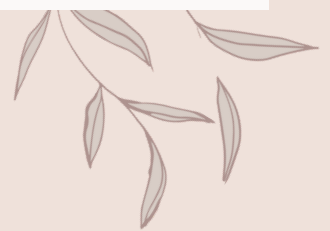


the
**SIMPLY
ELEGANT**
GROUP



Signature Planning Package

Perfect for the couple who wants an expert by your side
throughout the entire planning process.

OVERVIEW

Don't know where to begin? Do you live out of town, planning from afar? This package is for the couple that wants the expert advice and planner involvement throughout the process. We can help find your venue, curate your wedding design, assist with setting your budget, connect you with vendors and provide guidance during all the stages of planning your wedding.

DETAILS

With full-service planning, you connect with your lead planner and hit the ground running right away. Whether you're interested in a collaborative experience or would like to be provided options to pick and choose, we will customize your experience to fit your preferences. Couples that are planning from out of state often choose this option, as we will function as your expert eyes and ears. Among other things, with full-service planning, we'll help find your venue, curate your wedding design, assist with budgeting, connect you with the perfect vendors, and, of course, be with you on your wedding day.

YOU'LL ALSO RECEIVE

Personalized online tools & vendor recommendations

The Simply Elegant Wedding Planning Workbook

Venue walk through

Vendor confirmations

Distribution of timeline to all vendors

Coordination of rehearsal (if requested)

Unlimited hours of coordination for wedding day

Two additional assistant planner





My husband and I worked with the
incredibly talented planners at The Simply
Elegant Group.

- AMBER E.

"They were so detail oriented it was unbelievable! They thought of things that didn't even cross my mind. I had confidence in her from day 1 and really relied on their judgment and expertise. They did not let me down in the slightest. Always quick to respond in a professional and personable manner, they made me feel like I was their only client when I know that wasn't the case. Their suggestions made our wedding the best day ever! I can't say enough amazing things about Simply Elegant. My guests even commented on how well executed the wedding was and how everything went so smoothly. That's all because of their team."

ON YOUR WEDDING DAY

- Availability to run day-of errands as needed
- Act as the "go-to" person for vendors and your wedding party
- Manage all wedding day emergencies that arise
- Communicate with all vendors of proper placement and timing of services
- Ensure Ceremony and Reception sites are set prior to guest arrival
- Wedding item set-up: guestbook/pen, programs, favors, place cards, etc.
- Manage timing of events for the couple, wedding party, vendors and guests
- Access to fully-stocked, professional emergency kit
- Round-up and cue wedding party for Ceremony
- Cue all musicians appropriately for place and timing of Ceremony
- Arrange for items to be brought from the Ceremony to Reception site
- Ensure marriage license is signed and in the proper hands to be filed
- Arrange for personal items in getting ready spaces to be removed and handled
- Make certain that all last minute touches and decor are set for your reception
- Answer all guests' questions graciously throughout the day acting as your host
- Cue timing of events and special moments during reception as planned
- Confirm all vendors complete obligations and receive final payments
- Ensure everything is organized for your exit at the end of the night
- Transfer gifts and items to your pre-determined person

A LA CARTE ITEMS

Unlimited email correspondence

Comprehensive wedding design

RSVP management

Travel and accommodation fees (if applicable)

Additional event planning (i.e. rehearsal dinner, engagement parties, etc.)

Tasks with extensive assembly (i.e. welcome bags, invitations, installations, etc.)



thesimplyelegantgroup.com

(763) 350-3832

info@thesimplyelegantgroup.com



Simply Elegant was such a pleasure to work with along the way, and I'm so glad we had them on board.

- NICOLE C.

"As an event planner myself, it was really important to me to have a true professional as a day-of coordinator who could take over and execute all of our carefully made plans on the day of the event and just let us fully enjoy our wedding and celebration. As icing on the cake, SEG's business model and fee structure is brilliant. With the discounts we received from preferred (and fantastic) vendors, I really feel like we made up the difference in what it cost to hire SEG as our day-of coordinator. That said, even if we'd had no discounts at all, SEG as a whole offered a value above and beyond the fee, so all in all, it really felt like an amazing deal working with them."

