



S A R A H D U C K W O R T H

E V E N T S



WEDDING & EVENTS
PRICING GUIDE



SARAH DUCKWORTH
EVENTS

Full Service Planning & Design

for the couple who wants someone there providing professional vision, guidance, and organization throughout their entire engagement season.

Unlimited Communication and Planning Sessions

Access to our Online Planning Program

Created by a collaboration of experienced wedding professionals. These tools include a monthly checklist, budget tracker, guestlist portal and design board as well as an optional wedding website portal.

Budget Planning & Management Guidance

I will do my best to encourage proper spending based on your desired budget, but you ultimately have the final say.

Venue and All Vendor Selection & Negotiation of Contract

Main Contact for All Vendors and Payment Management for Those Vendors

Assistance Establishing a Vision and Selecting Aesthetic Details

Coordinate & Assist with Wedding Party Gifts, Welcome Bags, and Favors

Ensure Marriage License is Obtained & Signed by All Parties

Final Headcount Communication and Coordination with All Vendors

Rehearsal Coordination

This includes booking, organizing and directing the 1-hour Rehearsal. Rehearsal Dinner coordinating can be done at an additional charge.

Oversee Execution of All Aesthetic Details Day-Of

Availability for ten hours day-of (*can be extended at additional charge by request*)

Work Directly with Photographer on Styling Detail Shots for Publication

With your permission I will submit a selection of images for publication.

Additional On-Site Assistance Day-Of

To ensure everything runs smoothly I may have an assistant join me, this will be no additional charge if I choose to do so.

STARTING AT: \$4,000.00



Partial Planning Package

for the couple who knows exactly what they want and how to get it but wants to ensure they are starting off on the right foot so that they can finish strong and not worry about the logistics near their wedding day.

One Pre-Wedding Consultation Preferably On-Site or In Person

Unlimited Communication

I will always be available to you through email – unless otherwise informed.

Access to our Online Planning Program

Created by a collaboration of experienced wedding professionals. These tools include a monthly checklist, budget tracker, guestlist portal and design board as well as an optional wedding website portal.

Personalized Vendor Recommendations

You will have access to our preferred vendor list and we will personally recommend you to each vendor based on your taste, needs and desired budget.

Design Board Inspiration

If desired, I will provide guidance in your overall design ensuring there is a cohesive esthetic that will best reflect you and your fiancé.

Detailed Day-Of Time Management

Structured timeline and layout for the weekend and day-of the wedding.

Rehearsal Coordination

This includes booking, organizing and directing a one-hour rehearsal. *The actual Rehearsal Dinner coordinating can be organized at an additional charge upon request.*

Day-Of Coordination and Staging

Availability for eight hours day-of (*can be extended at an additional charge by request*)
Also includes staging personal signage and décor and ensuring all candles are lit.

Additional On-Site Assistance the Day-Of

To ensure everything runs smoothly your planner may have an assistant join them, this will be no additional charge if they do so.

STARTING AT: \$1,700.00

Month-Of Planning

for the couple who has planned it all and is now looking for guidance in wrapping up the final logistics, ensuring that all comes together smoothly day-of

One Pre-Wedding Consultation Preferably On-Site or In Person

Three Planning Sessions to Discuss Final Payments, Timeline, Layout and Décor

I can help distribute final payments the day of as needed, as well as help create your timeline for your day-of events. We will also discuss layout and décor so that I can ensure everything is in place as you would like it.

One On-Site Walk Through Thirty Days Out

This is a great opportunity for us to visualize all you are wanting the day of so that we are both on the same page.

One Hour Rehearsal Direction

Coordination Up to Eight Hours Day-Of

Additional assistance may be added at no extra charge to you.

INVESTMENT: \$750.00

***MONTH-OF PLANNING IS ONLY BOOKED MAXIMUM 90 DAYS OUT FROM EVENT.**

