

NEW CLIENT QUESTIONNAIRE

Type of Event	Date	Time	# Guests	Budget	Consultant

CLIENT INFORMATION

Bride Groom

Last Name		First Name		Best Contact #	
Address		Apt. #	City	State	Zip Code
Email Address			Preferred Method of Contact		

Bride Groom

Last Name		First Name		Best Contact #	
Address		Apt. #	City	State	Zip Code
Email Address			Preferred Method of Contact		

VENUE INFORMATION

Ceremony Venue		Contact Name		Booked	
Contact Phone		Contact Email		Preferred Contact	
Address		City	State	Zip Code	

Reception Venue		Contact Name		Booked	
Contact Phone		Contact Email		Preferred Contact	
Address		City	State	Zip Code	

JUST A FEW QUESTIONS

Which vendors have you already booked? (Please check all that apply)

Ceremony Venue	Florist	Décor
Reception Venue	DJ/Band	Bakery
Caterer	Photobooth	Hair/Make-up
Photographer	Videographer	Rentals

How can we assist you? (Please check all that apply)

Bridal Gown	Linen Rental	Honeymoon Packages
Tuxedo Rentals	Rehearsal Dinner	Invitations
Wedding Cakes	Hotel Accommodations	Other Pre-Wedding Events
Venue Recommendations	Officiant	Photographer
Floral	Transportation	Videographer
Décor	Consultants	Jewelry

What is the most important element of the wedding?

(Examples: food, music, atmosphere, décor, guest enjoyment, venue)

What is your biggest worry about wedding planning?

What is your biggest worry about the wedding day?

Is there anything special we need to know about?
