



MINUTES

Utica Elementary School PTO

Date/Time 12/12/2023 | 6:00 PM | *Meeting Called By:* Utica PTO

Board Members

Kathy Gilland, Principal; Lacey Morgan, President (not present); Jessica Cooley, Vice President

Lorie Hollis, Vice President (not present); Traci Price, Treasurer; Jami Campbell, Secretary

Meeting called to order by Jessica at 6:01pm.

Meeting Openers

- November Minutes Approval - motion made by Jodi, seconded by Ashley. Minutes approved.
- Principal's Report - thank you for all the Blue Ribbon celebration efforts. Working to get through the last week of classes.
- Teacher Liaison Report - thank you for the sweatshirts. thank you for the holiday crafts.
- Financial Review
 - Teacher reimbursements were due December 8 and are up to date.
 - Received proceeds from: Kroger Rewards (\$648.91), Papajohns (\$53.18 and \$76.76) and Spiritwear (\$544).
 - Motion to approve budget by Jodi, seconded by Molly. Budget approved.

Past Business

- Holiday Crafts were ordered and have been given to teachers
- Blue Ribbon Gifts distributed - teachers got quarter-zip pullovers, students got magnets and pencils.
- Spiritwear was distributed to classes
- Student Directory - directory link is on the website.
- Sound system updates complete - payment is complete. Installation went well, Maxwell's was great to work with and it works well.

New Business

- PTO Board Nominations at January meeting - email PTO with nominations, copy the nominee so they can give their approval for the nomination. Vote will happen at the February meeting.
- Teacher appreciation event - Thursday, December 14. Jeffs Donuts and Travelin' Tom's Coffee Truck.
- Coming soon: Committee Descriptions will be available in January but will wait to fill until the board is filled
- New Family Nights coming - Torchy's, Uncommon Cups and Cones (New Albany), Marco's; Look into Harbor and Hops, Chick-Fil-A
- Spring Fun event: Ideas - Science Center night or Jeffersonville Maker Space has reached out with interest. Potentially book together. Also consider Jeff High Academies so high school students can come help; Movie night - would need to be split up in grades
- Idea presented by Lindsay Nix to do a grandparents or "special person" day; Mrs Gilland mentioned doing donut with a grownup - last year was limited in budget to one grownup. FYI - lunches are closed

via the school corporation (at all schools). Consider option for families financing for budget beyond what the PTO supports.

- Parents asked about special programs like a music program. Can they learn something during the music class? Is there an opportunity for volunteers in music class (similar to library)?
- School is looking for a cafeteria monitor (10:30-1:30)

Future Business/Reminders:

- Papa John's Family Night | Dec. 28
- Fun Run Date Set – Kickoff: 4/10/2024, Event Day: 4/18/2024 - Thank you to Emily Sedlock for volunteering to help with marketing and sponsors.
- Field Day Date for Kona Ice - revisit for date in January
- Teacher Appreciation - May 6-10, 2024 - thank you to Jodi for offering to take the lead; will book Ashley for Thursday for massages.
- Next PTO meeting - January 16 at 6pm

Motion to adjourn made by Erin, seconded by Traci. Meeting adjourned at 6:48pm.