

# HOW TO HIRE: TRAINING FOR CAMPUS SEARCH COMMITTEES



## YOUR HR SYSTEMS ARE IN PLACE ...

You do your part recruiting and tracking applicants. But once you handoff your applicants to search committees, what happens?

## ... LET'S GET YOUR SEARCH COMMITTEES READY TOO.

Serving on a search committee is a big commitment and an important service to your institution. We can streamline your process and improve consistency all while helping you reach your hiring goals.



100+ committee members trained



Used for staff, faculty, and leadership roles

## OUR CURRICULUM

We teach your search committees to customize and follow a process that improves the applicant pool and streamlines committee work, all while customizing the search for the particular role and purpose of the new hire.

Committees learn to:



Connect their search to your institutional strategy



Write effective descriptions, profiles, & interview questions



Customize and use an evidence-based protocol



Help prepare to effectively onboard their new colleague

## CONTACT US



Buy the curriculum for in-house training



Hire us to train on campus (virtual or in person)



[theclareogroup.com/inclusivehiring](https://theclareogroup.com/inclusivehiring)



[carole@theclareogroup.com](mailto:carole@theclareogroup.com)