

Property Team Minutes 10-21-25

Attendance:

Team Members		Present	Absent
John Wopata	JW	X	
Mark Lancaster	ML	x	
Mark Blakeley	MB	x	
Dale Anderson	DA	x	
Tom Ell (Deacon Rep)	TE	x	

-Financials- running well per budget numbers. Extra funds available in custodial/janitorial supplies. Insurance only numbers that will be overbudget.

-Unanimous vote to fertilize property. Mark B to take initiative on.

-Tree Trimming- Mark L to send to Russ E. to forward to property owner on fall tree to see if owner will remove. John W getting quotes for removal and or trimming along south lot.

Per Russ we could cut down trees along the property line, but would rather have owner pay for these expenses instead of GEPC. Voted not to incur those expenses currently.

-HVAC repairs voted approved via email 2 units for repairs.

-Request for door move to be put into property budget- Table until December to see where property is with its funds for the year to see if property can incur this expense.

-Exit sign needs to move to new door location- John W made this happen in November.

-Pavilion signs to hang- Still waiting on Mark B to execute.

-Fire Marshall report- all needed changes have occurred for Nov 5 reinspection.

-Coordinating Cleaning position/Top Shelf- New hire occurring Nov 1, Top Shelf status TBD. Property is recommending they work hand in hand thru end of year to learn all possible future needs for additional supplies and timing expectations.

-Motion by JW and 2nd by MB to have additional spend for Top Shelf thru end of year to prep for improving look throughout the end of the year. Passed unanimously.

-2026 Budget due Nov 10

-Next meeting Tuesday Nov 18th. 7pm Library.