

stationery checklist and timeline

With the hustle and bustle of preparing for the big day, sometimes the smaller stationery details can get overlooked. Don't worry! That's why I've provided the list below for you to see some of the options available to compliment your perfect wedding suite and a timeline showing the ideal time to order or send out.

CHECKLIST

PRE-WEDDING

*Save the Dates
Thank You Cards*

INVITATION SUITE

*Wedding Invitation
Response Card
Accommodations Card
Reception/Events Card*

WEDDING WEEKEND

Welcome Cards/Itinerary Cards/Timeline

WEDDING DAY

*Welcome Sign
Programs/Menus
Seating Chart/Table Numbers
Place/Escort Cards
Coasters/Napkins/Stirrers
Koozies/Personalized Cups
Favor Tags/Stickers*

TIMELINE

SAVE THE DATES

*Send 9–12 months in advance,
no less than 6 months.*

INVITATIONS

*Send 8–10 weeks in advance, 12–14
weeks for a destination wedding or a wedding on
a holiday weekend. Place your order at least 6
months in advance to allow for production.*

RESPONSES

*Responses need to come back 4–6 weeks before
the wedding to ensure accurate guest count.*

WEDDING DAY PIECES

*Start “day of” pieces 2–3 months before wed-
ding or after the invitations have been designed
to be sure that everything can be cohesive.*

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