



## Dancer Registration Form for Academic Year 2023-24

Please complete one set of registration papers per dancer.

Today's Date (m/d/y) \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If you email reg papers, always also submit the hard copies for the office.

Dancer's First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Date of Birth (m/d/y) \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Age as of Today: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home/ Cell Phone (\_\_\_\_) \_\_\_\_\_ (select one) Returning dancer \_\_\_\_\_ New dancer \_\_\_\_\_

Does this student have any special needs/ allergies? \_\_\_\_\_

Previous dance training for this student (not at Ballet Petit) \_\_\_\_\_

How did you hear about Ballet Petit? \_\_\_\_\_

**You *MUST* provide an email address to receive vital information regarding studio matters, updates, performances, etc.**

***Please notify us if you somehow drop off the list so that we can reactivate your communication emails from Miss Peggy.***

Ballet Petit e-mails are sent only from Miss Peggy and do NOT broadcast addresses, responses, etc. to group members. It is not a parent chat list. A lot of important information goes out via the email list and parents need to stay informed. It is a necessary means of communication between you and Ballet Petit's Artistic Director. Your contact information is NOT shared with others.

Contact E-Mail (required): **PLEASE print your email address so that we can read it correctly.**

Parent Email address: \_\_\_\_\_ @ \_\_\_\_\_

\_\_\_\_ I am NOT currently receiving emails from ballet-petit-parents@balletpetit.com.

OR \_\_\_\_ I am currently receiving emails from ballet-petit-parents@balletpetit.com.

**Parent 1**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Cell # \_\_\_\_\_

**Parent 2**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Cell # \_\_\_\_\_

Other Emergency Contact Name: \_\_\_\_\_ Cell # \_\_\_\_\_

Name of sibling(s)\*\* currently attending Ballet Petit \_\_\_\_\_

\*\*Siblings qualify for a 20% family discount on tuition (ex. First child pays 100% tuition, second, third child pays 80% . )

**Fall 2023 Covid Message: In July 2023, Ballet Petit went Mask Optional. At this time, we require everyone to remain Mask Responsible. If we need to resume Covid Protocols, we reserve that right and no refunds will be given. We hope that enough progress has been made that we can return to more normal daily life at Ballet Petit.**

Parent Signature acknowledges acceptance of Basic Information on page 2 of 2 following this form / page.

Signature \_\_\_\_\_ Date \_\_\_\_\_ p. 1 of 2

# Ballet Petit Basic Information Overview Academic Year 2023-24

**NOTE THAT IF IT BECOMES NECESSARY, BALLET PETIT WILL RESUME COVID PROTOCOLS IT DEEMS NECESSARY, AND NO REFUNDS WILL BE GIVEN. WE DO NOT ANTICIPATE THIS HAPPENING, BUT THREE YEARS AGO, WE THOUGHT THIS WOULD NOT HAVE LASTED MORE THAN 2 WEEKS, AS WE MAY RECALL.**

**A. Please visit our website for further details and additional information at [www.balletpetit.com](http://www.balletpetit.com)** Many factors have led to the specific procedures that govern Ballet Petit. Years of experience and a professional approach to our school have driven our published procedures and rules stated here and on our website. As a dancer or as a parent of a dancer, it is your responsibility to know and follow the rules and procedures set forth; they are not optional. Failure of the dancer or parents/family to follow these rules may result in the dancer's dismissal from the school. *Ballet Petit also has a presence on Facebook and Instagram, sharing performance and other activities on-line.*

**B. Registration, Scheduling, and Productions:** Many decisions are made and internal costs are triggered as each dancer registers and is placed on a class roster. Once a schedule and payment are submitted by parents, a \$15 Change Fee applies when making other changes to the registration, such as class additions, changes, or deletions, etc. This includes dancers who register as non-performing and change to performing because the participation coding changes on the roster. Class schedules initially set the framework for performance casting, so it is important to keep your schedule until after the performance. Your space in class is guaranteed only after accurate and complete registration paperwork and all fees have been submitted. Please remember that ONLY staff can determine class levels and promote dancers. You may ask your dancer's most recent or current teacher if you should anticipate a promotion. *If you email reg forms, ALWAYS also submit the hard copies for the office.*

**C. Payment of Fees:** It is your responsibility to pay fees by deadlines. All payments can be made by mail to: Ballet Petit, 2501 Industrial Parkway West, Hayward, CA 94545, or may be dropped in the locked box in Studio A. Fall Session registration opens in early August. Payments are due with registration (#1 of 2) 8/15-9/15 and (#2 of 2) by 10/15. Winter/Spring Session registration opens by early December. Payments are due with registration (#1 of 3) 12/1-1/15, (#2 of 3) 2/15, and (#3 of 3) 4/15. All fees, including production and fees, are non-refundable and non-transferable once paid. There is a Late Fee of \$15.00 assessed on late payments made after posted deadlines. Missed classes may be made up, but only within the same session as the absence. All dancers pay an annual registration fee with Fall Session registration. New dancers pay the fee upon entrance to the school for the remainder of that school year. BP Parent Collective Effort (BPPCEP) deposits are destroyed following verification of hours, post production. Parents may OPT OUT by not joining the BP Parent Collective Effort Program and will have their BPPCEP deposits processed, either when they OPT OUT or do not submit completed hours by the post-performance deadline. We accept cash, checks, or Venmo: (@Ballet-Petit-Inc).

**D. Observation/Waiting Areas:** We are a classical ballet school, so please keep the waiting areas calm. We welcome all visitors who are able to maintain the ambiance of the school. A classical ballet school is a focused environment where dancers work, rest, wait, study, eat, and even socialize, but quietly. The atmosphere in the building is critical for dancers to maintain focus. Parents are encouraged to watch classes or relax quietly in the various parent-approved waiting areas. Siblings are welcome as long as they can be quiet while here. Noisy behavior, horse play, games, balls, and toys, etc. are not permitted in the school as they disrupt the environment for the dancers. Our facility has a special Noisy Sibling Room for adults to take their infants and children when they are unable to wait quietly in the studio.

Do not use cell phones in the hallways or observation / common areas. Please take your make our phone calls outside, or go to your car.

**E. Appropriate Ballet Dress Code and Protocols:** Dancers must ALWAYS dress in street clothes and shoes before they arrive at and leave the building. Dancers never come and go in just their ballet attire, at any age. Their ballet clothes may not be visible outdoors. By ballet standards, not covering up is considered inappropriate, and it is not safe. Dancers are to arrive in time to change for their classes *in the dressing room*. We have provided both a Mommy and Me and a separate Daddy and Me dressing room for beginning level dancers under the age of 13. Our youngest dancers through Beginning 4 female dancers not needing dressing assistance are to use the Mommy and Me dressing room. Intermediate, Advanced level, and female dancers 13 years and older are the only ones who may use the dressing room located near Studio D. Male students have a dressing room near Studio A. Younger dancers may leave their clothes in the cubbies in the dressing rooms. Dancers are encouraged to bring all valuables and their dance bags into the studio once they have used the dressing room to change.

**Dress Code:** Female dancers are to wear a black leotard, ballet pink tights, and black or pink, leather or canvas, ballet slippers for all classes. Only Ballet Petit logo wear or appropriate solid pink, black, gray, or white items may be worn as warm ups. Dancers are to remove warm ups after pliés. Ballet skirts, etc. may be worn in centre at the discretion of the teacher. Male dancers are to wear a white t-shirt with black leggings, tights, or shorts, black or white socks, and black or white ballet shoes. Dancers who forget ballet shoes or clothes are not permitted to take class, but are required to observe from inside the studio. Dancers may wear other color leotards and other colored tee shirts the last class of each month.

**Hair Code:** Young dancers to Beginning 2 are encouraged to have their hair in a bun for class. If that presents a challenge, a ponytail, or hair tied back from the face will suffice. Dancers in Beginning 3 and above are required to wear their hair in a ballet-style bun for all classes and rehearsals. A ballet bun consists of a neat ponytail, twisting of the ponytail as it rounds into a neatly pinned bun covered with a hair net or chignon. Dancers should carry hair supplies in their dance bags as a part of their necessities. In some cases, a clip with a chignon to stuff the hair into makes a reasonable substitute for some hairstyles. All dancers are required to have buns for performances, so they should practice styling their own "ballet hair" into a bun as soon as possible. Dancers are to enter the studio spaces in ballet attire, not their street clothes. Shoes that have been worn outdoors are never worn on the highly specialized dance floors.

**F. Internet and Photography:** Our web site, Instagram, and Facebook page are full of information, pictures, videos, and other items of interest to Ballet Petit dancers, families, and fans. Parents should expect that we post images that may include their children and understand that we use photos and videos from classes, rehearsals, and performances on our web site and in various publications. You may also find us on Facebook and Instagram under Ballet Petit, Inc. NOTE: Parents may NOT post Ballet Petit photos from rehearsals, classes, or performances, or any other Ballet Petit events on public sites without password protection unless those images only show their own child(ren). **p 2 of 2**