BLC Studio Presents

THE STUDIO SESSIONS CREATIVE MENTORSHIP



# BRAND

PLANNER WORKBOOK

## BRANDING PLANNER

for success

This planner belongs to:

## **BRAND GOALS**

Choose 4 main goals in your business that you want to reach with a killer brand strategy. They can be things like:

More engagement, growth, repeat customers, increase sales, build a strong community, increase my prices & exclusivity, be more competitive

Goal 1	
Goal 2	
Goal 3	
Goal 4	

## BRAND PURPOSE

What differentiates your brand from other competitors in your niche?
What are the main problems you are solving for your audience
Why should your audience care about your brand?
Who are the people you are serving with your brand?

## VISION STATEMENT

Your vision and mission statment are two different things withing your brand. It's important to look at and do both.

#### YOUR VISION STATEMENT NEEDS TO BE:

The ideas you have for the future of your brand and business
The business and brands purpose
The difference you want to make

DRAFT THE VISION STATEMENT OF YOUR BUSINESS/BLOG/SHOP ON THE NEXT PAGE.

#### INCORPORATE THE FOLLOWING:

- + Where do you want to be in the future
- + Your aspirations in your business and for your brand

#### A FEW QUESTIONS TO HELP YOU

- + Where do you see your brand and business in the future?
- + Where do you aim to be in 3,5,10 years?
- + What is the purpose of your brand and business?
- + When do you see yourself accomplishing your future goals and aspirations?
- + How do you see yourself reaching your aspirations?
- + What difference do you want to make in the lives of your clients and customers?

## VISION STATEMENT DRAFT

USE THIS PAGE TO WRITE OUT A DRAFT OF YOUR VISION STATEMENT

### MISION STATEMENT

Your mission statement is essentially what you do, why you do it, how you do it, and whom you do it for. Your mission statement represents the purpose of your business. We going to start by determining this. By knowing our mission statement all our marketing and business efforts will be done towards a common goal.

#### YOUR MISSION STATEMENT NEEDS TO BE:

Other's can easily understand & explain
Not confused with your vision statement
Clear & simple, avoid fancy words
Is recognizably yours
Represents the core purpose of your brand
Your activities and how you will reach tangible results

DRAFT THE MISSION STATEMENT OF YOUR BUSINESS/BLOG/SHOP ON THE NEXT PAGE.

#### **INCORPORATE THE FOLLOWING:**

- + What you do
- + Whom you are doing it for

+ How you do it

+ The value you provide/problem you solve

#### A FEW QUESTIONS TO HELP YOU

- + Why are you doing what you do?
- + What is the main problem you aim to solve?
- + Who do you want to help and who will your business serve?
- + What are you passionate about in your business?
- + How do your services/products serve your ideal clients?
- + What core values and beliefs is your business based upon?
- + What competitive advantage do you hold?
- + How will you measure success and continue to grow?

## MISSION STATEMENT DRAFT

USE THIS PAGE TO WRITE OUT A DRAFT OF YOUR MISSION STATEMENT

## VISION & MISION KEY POINTS

#### PLACE THE KEY POINTS FOR YOUR VISION & MISSION UNDER THE HEADINGS

Vision	Mission
1	1
2	2
3	3
4	4

## CORE VALUES

Accountability
Accuracy
Activeness
Adaptability
Appreciation
Approachability
Balance
Beauty
Belonging
Bravery
Capability
Care
Change
Charity
Clarity
Connection
Consistency
Control
Cooperation
Courage
Craftiness
Dedication
Dependability
Determination
Devotion
Dignity
Diligence
Directness

Diversity **Dreams** Drive Duty Eagerness Ease of use Elegance **Empathy Empowering** Enthusiasm EntrepreneurshipHumor Environment Equality **Evolution** Excellence Excitement Fascination Fearlessness **Firmness Fitness** Flexibility Focus Freedom Freshness Genius Genuineness Goodwill Gratitude

Hard work Harmony Health Heart Heroism History Honesty Honour Hope Humility **Imagination Impact** Individuality Innovation Insight Inspiration Integrity Intelligence Intimacy Intuition Joy **Justice** Kindness Knowledge Learning Liveliness Logic

Mastery Mindfulness Motivation **Neatness Optimism** Organization Originality Partnership **Passion** Patience Peace Perception Performance Persistence Personal development Playfulness Poise Quality Recognition Reflection Relationships Reliability Resilience Resourcefulness Respect Responsibility Safety

Spontaneity Stability Strength Success Support Sustainability Talent Teamwork Thoughtfulness Tolerance Trust Truth Understanding Uniqueness Unity Value Variety Virtue Vision Warmth Welcoming Wonder

## **CORE VALUES**

#### **IMPLEMENTING THEM**

In the boxes, write down one of your chosen core values. Then, write down how you could portray them to your ideal client. How will you be able to stick to these now and in the future? Mention why they are important to you and why you chose them.

VALUE	WHY & HOW
VALUE	WHY & HOW
VALUE	WHY & HOW
VALUE	WHY & HOW

## SUMMARIZE VALUES

How will I represent these values in the way I run my business, work with clients and market my products/services

1) VALUE <u>-</u>			
0) \/41.115			
2) VALUE <u>-</u>			
3) VALUE			
3) VALUE <u>-</u>			

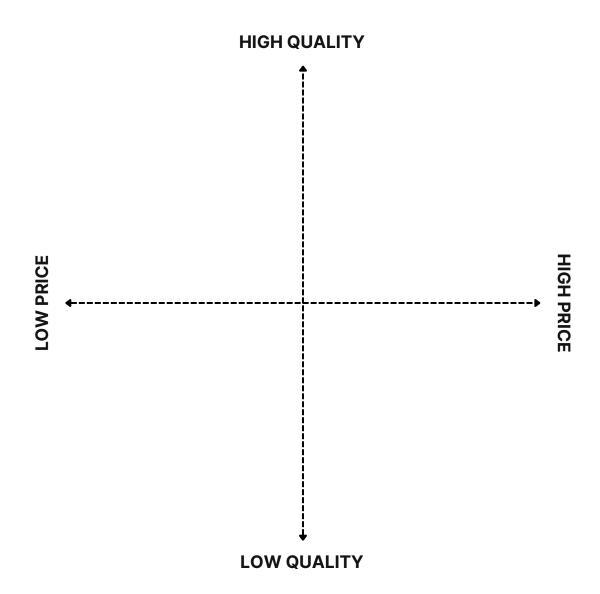
## HEART OF BRAND

Summarize the heart of your brand here. Your mission, vision, and values.

	MICCION	
	MISSION	
	VISION	
_		
	VALUES	
	VALUES	

## POSITIONING & PLACEMENT

Compare your brand to your competitors when it comes to quality and price. Think inside the heads of your ideal clients and how they might look at your brand when comparing it to your competitors.



## ANALYZE BRAND COMPETITION

Once you have determined your brand position in the market, you can also look at your competitors. Place them on the positioning map to get an idea of where they lie. Then, use the chart below and the next page to conduct a comprehensive competitor analysis in your niche.

ANALYZE	MY BUSINESS	COMPETITOR 1	COMPETITOR 2
STRENGTHS			
WEAKNESSES			
TOP PRODUCTS			
TOP ADVANTAGES			
THREATS			

## ANALYZE BRAND COMPETITION

Competitor name -			
	MARKETING & COMMUNICATION		
	WEBSITE/BLOG		
	SOCIAL MEDIA PRESENCE		
	UNIQUE SELLING POINTS		
	PRICING POINT VS QUALITY		

## BRANDING CHECKLIST

FOUNDATION	FOUNDATION
☐ Setting clear goals	☐ Favicon
☐ Mission & vision statement	☐ Website
☐ Ideal client	☐ Email signature
☐ Brand story & why my business exists	□ Email header
☐ Core values	☐ Email newsletter design
□ Brand personality	☐ Social media templates
☐ Brand voice	☐ Profile picture design
VISUALS	OTHER
☐ Mood board	
□ Logo	
☐ Color palette	
☐ Typography & fonts	
☐ Patterns & textures	
☐ Stock images	
□ Tagline	
☐ Social media graphics outline	
PRINT	
☐ Order form	
□ Letterhead	
☐ Business Cards/thank you/gift cards	
☐ Packaging	
□ Invoices	
☐ Price Lists/media kit/welcome guide	

## SOCIAL MEDIA AUDITS

INSTAGRAM	TWITTER	
☐ Branded profile picture	☐ Branded profile picture	
☐ Focus keyword in bio	☐ Focus keyword in bio	
☐ Branded imagery	□ Branded imagery	
☐ Call-to-action in bio	☐ Call-to-action in bio	
☐ Brand voice consistent	☐ Brand voice consistent	
☐ Link in bio works	☐ Link in bio works	
□ Info is up-to-date	☐ Info is up-to-date	
PINTEREST	FACEBOOK	
☐ Branded profile picture	☐ Branded profile picture	
$\square$ Focus keyword in bio	☐ Focus keyword in bio	
☐ Branded imagery	□ Branded imagery	
☐ Call-to-action in bio	☐ Call-to-action in bio	
☐ Brand voice consistent	☐ Brand voice consistent	
☐ Link in bio works	☐ Link in bio works	
$\square$ Info is up-to-date	☐ Info is up-to-date	
Notes		

## IDEAL CLIENT

#### **Demographics**



Age Gender Education Level Location Occupation Average Income No. of children Marital Status -

#### **Psychographics**

What are their hobbies and interests?				
Vhat are their values?				
Where do they shop?				

## IDEAL CLIENT

## **Psychographics** What tv shows/books do they read? What social media platforms are they mostly on? What strong beliefs would they have? What websites do they love? What are their pain points/stressors? What is keeping them up at night?

## IDEAL CLIENT OFFERS

Think of 3 products/services that you could offer the ideal client you just described above. Below the description of the product/service write out a pain point/problem that this offer solves in the lives of your ideal clients.

OFFER 1	OFFER 2	OFFER 3
Problems & pain	points solved by these offe	ers in my business

## **BRAND STORY**

Answer these brand story questions to help you better understand what story your brand will tell and how to craft smaller brand stories. Remember, you are talking to your ideal client in your brand story, so the words you use, the way you speak, and specific settings, actions, and things need to be relatable to your ideal client.

Who is the hero in my story, who can I describe to be the main character?			
What is their current setting? Where are they situated physically, mentally, and emotionally?			
What's the main problem they are facing in life right now? What's the conflict going to be in the story?			
What service/product will solve this main problem & conflict situation?			

## BRAND STORY

What is your key offer? What plans are set in place to accomplish a specific problem?
Why would it be absolutely beneficial to work with you?
What would they miss out on if they did not take you up on this offer?
What does life look like after working with you? How can you paint a picture of
success?

#### I) STRUGGLE TO SUCCESS

This type of story is common and is similar to the general one you drafted above by answering the questions.

A story that goes from a low to a high is very inspiring to your customers. This story can be about you or even a customer that you helped. You want to point out the following in the story:

- 1) What place, stage in life, and mentality are you coming from?
- 2) What was the low point, big struggle, or catalyst?
- 3) What was the epiphany? What was the turning point of the story?
- 4) What makes your solution the best, and why is it feasible and credible. How did it work?

1) Where did I come from	
2) What was the low-point	
3) What turned it all around	
4) Why is my solution the best	

#### 2) WHY IT MATTERS

I strongly believe that every business needs a strong why. That "why" is your driving force and is the reason you started your business, grew it, and maintained it. It's WHY you want to be successful.

This is YOUR driving force but also your customers driving force to care about you and your brand and the reason behind what you do.

Your audience, customers, and clients might be able to relate to your why and this will in-turn help you build a strong brand that emotionally connects with your audience

A few questions to craft out this story are:

1) Why did you start your business
2) Why is it important to you
3) Why do you love what you do and who you work with
4) Why do you believe that what you do matters to your audience

#### 3) INSIDE MY AUDIENCE'S HEAD

The reason for this is:

- + Help your client visualize working with you and the before and after.
- + Help them visualize success
- + Build authority
- + Connect on a very real level with your audience

In this story, you're going to paint a picture for your ideal audience.

This type of brand story helps:

- → Your client visualize working with you and the before and after.
- → Help them visualize success
- → Build authority
- Connect on a very real level with your audience

You want to mention things like what they might have been busy doing when they realized they struggled with something or how they were feeling before they used your product/service and where they were having this emotion (work, home, school).

This can be a selling type of story where you describe the client, their struggles, and how they going to feel with your help BUT it can also be a review or testimonial story. This is where you can describe a specific person and their exact struggles, how you helped them, and where they are now. You can include a sentence or their entire review in this kind of story.

1) Describe your client at the beginning of their journey with you. How are they feeling?				

Provide as much detail as possible above. Use their stressors, struggles, pain points and adjectives that your ideal client will be able to relate directly to.

2) Explain what initiated them to buy your product, how did you cross paths?			
Something must have been wrong in order for them to want to buy your product or service. You had/have a direct solution to their needs. Describe the solution you had that made them want to take action and buy from you.			
3) What emotions did your client have before working with you			
Remember, you do not have to solve the world's problems to make an impact. Your client's emotions could be as small as being frustrated with their coffee tumbler that keeps spilling or as big as being in financial debt and stressed out.			
4) What did you do for your client. What actionable and scalable steps happened?			
+ Think about how you approached your client and how you let them know you would help them. Describe what you could give them to directly solve thier problem.			

5) How was their life improved and what was the direct result of working with you?			
Perhaps it is less frustration, more confidence, financial freedom or general comfort from your 100% cotton shirts. There will always be a winning result and you must make it very clear in this story. Elaborate on how this improved their lives.			
6) How are your clients/customers feeling now after working with you?			
Paint a picture of how your client felt after working with you or using your product. Better yet, you can let the review talk for itself. Make sure you let future customers or clients know how they will feel after working with you!			

### BRAND VOICE

Circle one thing in each of the following circles that represents your brand best. You will then put them into a chart to help you understand your brand voice a bit more.

#### **CHARACTER**

playful inspiring sincere helpful casual caregiver

explorer reliable determined trustworthy generous brave supportive flexible witty modest ambitious easygoing

confident observant passionate encouraging reasonable hard-working

#### **VALUES**

calm trust integrity faith forgiveness love connection transformation positivity helpfullness hope mindfulness respect
self-aware
self-care
consistency
balance
family

optimism strength teamwork reliability diversity discipline

#### **TONE**

personal honest direct clinical scientific joyful positive silly proud respectful bossy sarcastic straightforward questioning reflective passionate jovial dreamy

lighthearted soothing vibrant whimsical bantering comical

## **BRAND VOICE**

#### LANGUAGE

complex	expert	supportive
savvy	teaching	flexible
serious	passionate	witty
simple	insider	modest
whimsical	jargon-filled	ambitious
authentic	whimsical	easygoing

In the chart under the heading "Me," write down the four circled words. Then in the description box, go into detail. Explain what your brand and business do by representing this word and what it doesn't do.

For example, if you chose "Excitement" under the word "Tone," then you can write, "I want to excite my audience but not come across like I am in their face or over the top."

There is an example chart below.

Brand voice	Characteristic	Description	Do	Don't
Tone	Passionate	Ee are passionate about changing the way you work in your business and helping you build an empire	+ Be passionate about being the best in the industry  + Be a cheerleader	+ Do not be over-the-top + Be wishy- washy about mission statement

## BRAND VOICE CHART

	BRAND VOICE	CHARACHTERISTIC	DESCRIPTION	DO	DON'T
TONE					
LANGUAGE					
CHARACTER					
PURPOSE & VALUES					

## BRAND VOICE SUMMARY

#### **FIND YOUR BRAND VOICE**

Using the boxes above choose the words that best describe your brand voice for each category and put them in the boxes below.

**CHARACTER** 

**TONE** 

**LANGUAGE** 



## LOGO CHECKLIST

Does my logo clearly represent my brand
Does my logo contain no more than 3 colors & 3 fonts
Is my logo simple and not too busy with too much going on
Do the colors and fonts target my ideal client
Is my logo in vector format (It will not pixelate or lose quality when enlarged)
Do I have a black and white version, and does it work well (good to have a colored and black & white version of your logo)
Is the logo easy to read and understand
Will my logo work in thumbnail size
Do I have an alternative logo
Do I have a submark
Are the balance and proportions correct
Is it free from very fine detail that will not be seen if it is too small
Is this logo evergreen? Will it still be appropriate in 5 years time
Does my logo set me apart from my competitors

## COLOR PSYCHOLOGY



Positive: sophisticated, spiritual

Negative: envious, feminine

#### MAGENTA

Positive: understanding, rational Negative: irritability, depression

## EMAIL BRANDING

## **EMAIL HEADER COLORS FONTS HEADING 1 HEADING 2 BODY FOOTER**

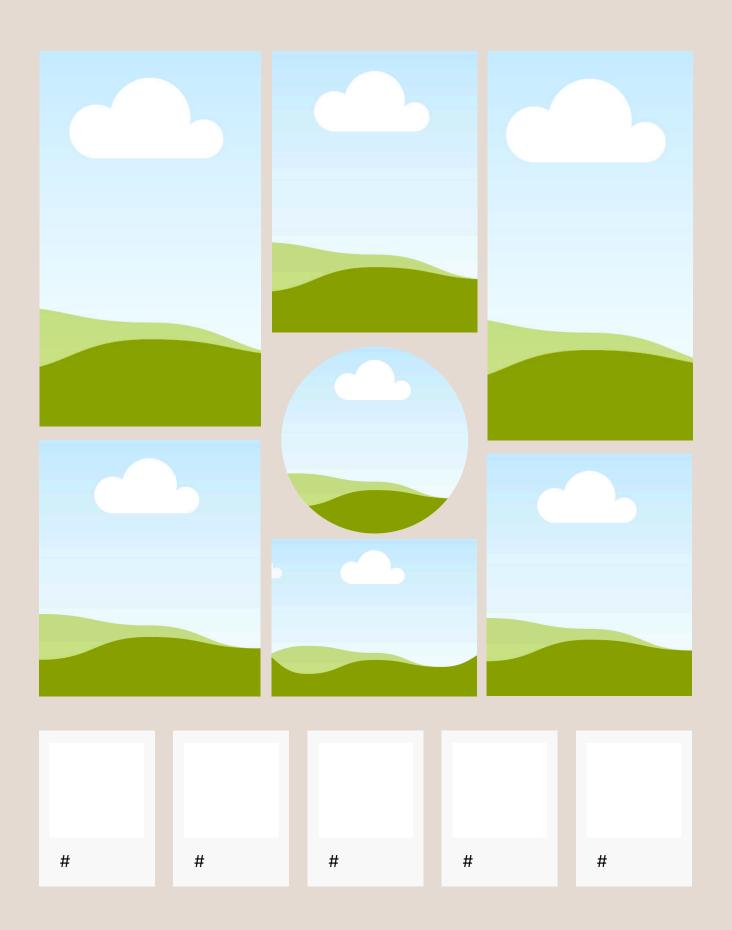
## BRAND BOARD

	LOGO								
ALTERNATIVE LOGO	MAIN LOGO	SUB LOGO							
	FONTO								
	FONTS								
HEADING 1	HEADING 2	BODY							
	ļ								
HE	<b>CODES &amp; BRAND COL</b>	ORS							
<del></del>	<del></del>								
SOCIAL MEDIA									
PATTERNS	SOCIAL MEDIA ICONS	TEXTURES							

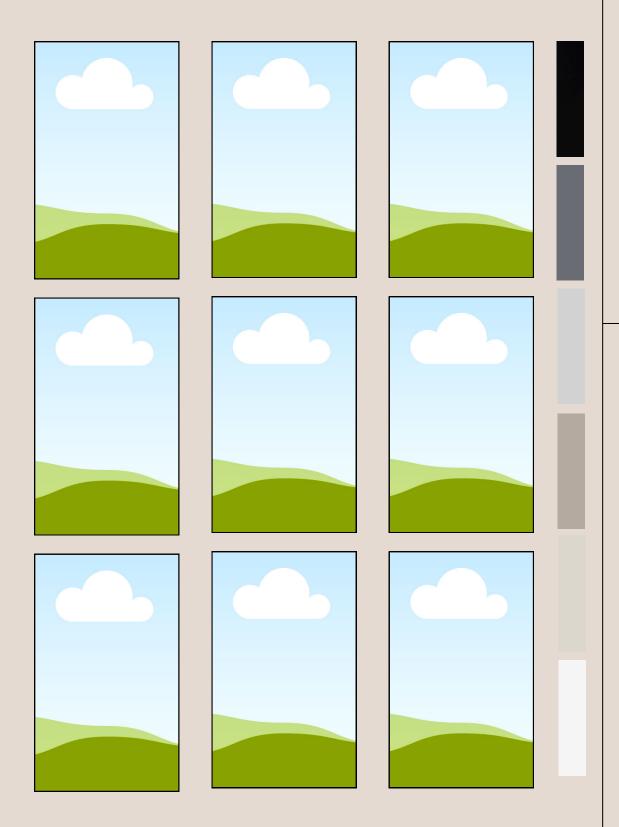
## MY LOGO

COLORS		FONTS	
HEX			
CODES:			
#			
#			
#			
#			
SHAPES/TEXTURES		IMAGES	
LOGO STYLE (MODERN, VINTAGE ETC)		WHAT FEELINGS DO YOU WANT YOUR LOGO TO EVOKE	
	FINAL	DESIGNS	
ALTERNATE	MAIN	LOGO	SUBMARK
LOGO			

## MOOD BOARD



## MOOD BOARD



## MOOD

**WARM** 

**NATURAL** 

INTIMATE

**TIMELESS** 

**STORYTELLER** 

creating a mood board is key to defining your brand's mood with precision. It visually compiles your brand's essence, using images, colors, and typography to ensure consistency and alignment across all branding efforts. This tool streamlines the creative process, guiding your team to maintain a cohesive and compelling brand identity.

## **BRAND BOARD**

Business name tagline or slogan

## Logo here

Submarks

Alternate logo's











#### Typography

Font
ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz

Font ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz **Elements** 





## LOGO

#### tagline or slogan



Submarks

Alternate logo's

#### Typography

Font ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz Font ABCDEFGHIJKLMNOPQRSTUVWXYZ abcdefghijklmnopqrstuvwxyz

#### Elements & Textures

