



MINUTES

Utica Elementary School PTO

Date/Time 2/13/2024 | 6:00 PM | Meeting Called By: Utica PTO

Board Members

Kathy Gilland, Principal – Lacey Morgan, President; Jessica Cooley, Vice President;

Lorie Hollis(Not Present), Vice President; Traci Price, Treasurer; Jami Campbell, Secretary(not present), Erin Goldman, Jody Thomas, Kelsey Watts, Ashley Brown

Meeting Openers

Called to order at 6:03

- January Minutes Approval
Mrs. Gilland made a motion to approve. Ashley second.
- Principal's Report
 - Mrs. Gilland has a BINGO spinner. Erin has also bought one for the school. PTO will reimburse her for purchase. Kathy will send fliers out on social media. Student Ambassadors will help out with this event. PTO needs to come up with duties.
 - Kathy will be out Thursday in Indianapolis. School is being recognized for reading scores. Some of the highest in the state.
 - iLearn (April 15-close of window) and iRead (first week of March) will be coming up shortly. Stress time for teachers. Kind sweet notes for teachers would be great during this time. Suggest that parents send notes of encouragement for their child. teachers will be sending this out. Second graders that took the iRead, their teachers got passing scores.
 - Reading counts?? Next year we will still have Reading Counts. Kids are very engaged in it. Funding will stop from the school corporation. Kathy would like PTO to pay when funding is out. Sustained through public announcement in the gym and medals at the end.
 - Birthday book club board?? What we can use it for. Mrs. Polite is using it.
- Teacher Liaison Report
 - Shawna Albert knows someone from Parlour that would like to donate pizza for teacher appreciation day. Kathy will do the opposite of us. Tuesday that we are off is not a good day to do food. Paras will not be here. Staff will be out of the building for half of the day for meetings.
 - Fresco Tea Bar vs. Tom's Truck- Teachers love the coffee truck. Would like that back.
 - For the Tuesday that teachers are off, maybe a \$5 giftcard on that day.
 - Buff city soap? Many teachers can't use it! Would rather have coffee.
 - Teacher spotlights. Good feedback. We only have 28 people. Kathy needs names of who hasn't filled out papers.
 - Send out a teacher appreciation list a week before it happens. Link the teacher's favorite to it.
- Financial Review
 - Boosterthon fee has been paid.
 - Traci can't get ahold of Brainpop to pay. It was canceled today. Went up \$50.
 - Pay for Toms Coffee
 - Bank Balance is \$8,800. There is also \$8,000 in the fall festival account.

- Kathy and Traci need to go to the bank to transfer the account. Also add next year's president to account.
- Several quotes for shade. Bluegrass \$7,000. Includes delivery and assembly. Tables with umbrellas. This includes 2 tables and 2 chairs. Belson outdoors. These tables are fiberglass. Square table \$1,079. High wind upgrade if wanted for \$170. Furniture Leisure \$4700 (thermal plastic). STM industry Round with holes. All assemble themselves except Bluegrass. PTO decides the one we want to purchase. A work order would be put into the school. Each quote is 2 tables and 2 umbrellas. Kathy likes the high wind insurance. Traci is going to look into warranties to see if wind is included. Next month's agenda to review proposals and vote. Give the family that donated the money for the wind shades credit for the umbrellas.
- Ashley made a motion to approve financials. Kelsey seconds the motion.

Past Business

- Science Center night
 - Cost is \$350 for each session plus .70 a mile. We are going to see if they will do it in one day or 2 days. Kathy suggests March 14, March 15, or March 13.
 - Jessica is going to get numbers from Casey.
- New Family Nights - Torchy's, Qdoba, Uncommon Cups (March, April)
 - Torchy's Night- March 6, April 10, May 8. Qdoba March 20, April 24, May 22.
 - Uncommon cups April and May
- Bingo Night - February 27, 6pm FREE
 - Laminate cards if possible so that they last.
 - Erin bought small items for kids that win.
 - PTO bought 20 \$5 gift cards. (3 Starbucks, 2 Crumble Cookie, 2 McAlisters, 3 7Brew, 2 Chick Fil A, 2 Qdoba, 2 Culvers, 2 Coffee Crossing, 2 Jimmy Johns)

New Business

- PTO Board Nominations & Elections
 - Bylaws need to be updated. Ashley is going to work on and we are going to rewrite.
 - Currently these people have been nominated for President. Jessica Cooley is nominated for President 9-0.
 - First vice President Ashely Brown 9-0
 - Second Vice President Jody Thomas 9-0
 - Treasurer Lacey Morgan 9-0
 - Secretary Erin Goldman 9-0
 - Congratulations to all!
- Committee Descriptions
 - Move to the next meeting
- Teacher Appreciation Week - May 6-10, 2024
 - Jody has a list for students for teacher appreciation week
 - Thursday May 9- massage
 - Pizza donated one day
 - PTO usually does a breakfast and a lunch

Future Business/Reminders:

- Fun Run Date Set – Kickoff: 4/10/2024, Event Day: 4/18/2024
- Field Day Date for Kona Ice
- Teacher Appreciation - May 6-10, 2024
- Next PTO meeting - March 13

Kelsey Watts motion to adjourn. Erin seconds.