brightwheel

StA Parents,

We are excited to introduce Brightwheel as our new school wide data management program! Using the Brightwheel app or website, parents will be able to:
- communicate with teachers
- view photos, videos, and announcements shared by teachers and staff
- edit and update contact information and pick-up lists
- complete forms administered by the school
- view charges and make payments for tuition, field trips, daycare, drop-in charges, and more

Your invitation has been sent via SMS and/or e-mail and will prompt you to create an account. Once your account is set up, simply log in to Brightwheel and you can view your child's information and get started!

When logging into brightwheel for the first time, we ask that you:

- Verify the information on your child's profile
Name, Birthday, Age, Gender, Allergies, Notes, Medications, Doctor, Physical Address, Contact Information, and Pick-Up Permissions.

- Complete the forms for each child
Click on your child's profile > tap the Paperwork icon in the top row of your child's activity feed > under the Forms & Requests tab select the form > after completion press submit
All Forms must be submitted by Wednesday, July 31st.

- Set up billing
Navigate to the Payments tab > select Payment Settings > select Add Payment Method
If paying by ACH or credit/debit card, payment method must be set up in Brightwheel by Wednesday, July 31st.

If you need any additional assistance or did not receive an invitation, please contact our Director of Communications, Lisette Tovar at
ltovar@stalbansharlingen.org

We are looking forward to incorporating this program and ALL it has to offer our St. A community!

Faithfully,
The St. A Admin Team