

# TAE RYONG PARK ACADEMY

## Before & After School Program – Membership Policy

2019 – 2020 School Year



The TRP Academy adheres to the Pembina Trails School Division calendar for school start dates, school end dates, holidays & divisional / metro / provincial in-service dates.

### Securing Your Space Is Easy:

**New Members:** Only your 1<sup>st</sup> month's tuition and registration fee are required to secure your spot for our Before & After School Programs. This deposit is applied towards your 1<sup>st</sup> month's tuition and is may be paid by cheque or cash which is **non-refundable**.

**Current Members:** Have priority to reserve your child's spot for the upcoming school year. A security deposit of the first month's tuition is required by May 1<sup>st</sup> of the current school year at which time non-secured spots will be released. This deposit may be paid by cheque or cash and is **non-refundable**.

- All following monthly tuition payments will be set up through pre-authorized payments for the 1<sup>st</sup> of each month. Any returned payments will be subject to a \$25.00 fee.

### Our Guarantee

For our **Full School Year Members** and **All-inclusive Members**, your spot will be guaranteed for the next school year as long as you meet our security deposit timeline. If you are registered as a **Semester to Semester Member**, your spot is not guaranteed.

### Your Commitment:

- Semester 1 - September to December
- Semester 2 - January to March
- Semester 3 - April to June
- Summer Camps - July & August
- **All-inclusive Members:** Your commitment is for 12 months. It includes, school semesters 1, 2, & 3, in-service day camps, winter camp, spring camp & summer camps)
  - Your All-inclusive Membership is paid in 10 equal instalments from September to June. This covers the entire school year as well as the summer months (July & August).
- **Full School Year Members:** Your commitment is for the 10 months school year. (semesters 1, 2 & 3)
- **Semester Members:** Your commitment is for the entire applicable semester(s).
- New registration forms & membership policy forms must be filled out for the beginning of each new school year.
  - During the school year, if there are any changes to yours or your child's contact info or personal information please notify us of any changes by emailing [info@trpacademy.com](mailto:info@trpacademy.com) so that we may update our files.

I acknowledge and agree to the above commitment to the Tae Ryong Park Academy's Before & After School Program.

Child's Name: 1. \_\_\_\_\_ 2. \_\_\_\_\_

\_\_\_\_\_  
Signature: Parent / Guardian

\_\_\_\_\_  
Date