

Fill in the correct form of the "Past simple" or the "Present perfect".

1. _____ (you / finish) the financial report last week?
2. The team _____ (work) on this project for months.
3. Sarah _____ (not / attend) the meeting yesterday.
4. The office _____ (relocate) to a new building recently.
5. Lisa _____ (send) out the invitations for the conference.
6. Our company _____ (invest) in technology upgrades last year.
7. The manager _____ (just / review) the performance evaluations.
8. Tom _____ (not / go) to the office this morning.
9. We _____ (achieve) the sales targets yesterday.
10. The IT department _____ (solve) the network issue last week.
11. They _____ (already / hire) a new assistant, she will start next week.
12. The presentation _____ (begin) at 10 a.m. and _____ (last) for two hours.
13. Last month, our team _____ (implement) a new IT system.
14. _____ (you / ever / attend) a training session with the team?
15. Our company _____ (experience) significant growth since 2010.
16. The manager _____ (meet) with the clients earlier this week.